



**BOARD OF COMMISSIONERS  
REGULAR SCHEDULED MEETING  
12:00 P.M., September 13, 2022  
GHURA's Main Office (via Zoom)  
1<sup>st</sup> floor, Conference Room, Sinajana  
AGENDA**

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**I. ROLL CALL**

**II. BOARD MEETING PUBLIC ANNOUNCEMENTS**

1<sup>st</sup> Printing – Tuesday, September 06, 2022

2<sup>nd</sup> Printing – Sunday, September 11, 2022

**III. APPROVAL OF PREVIOUS BOARD MINUTES – August 23, 2022**

**IV. NEW BUSINESS**

- |  | <b>PAGE (S)</b> |
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| 1. Intent of Award .....   | 1 - 4           |
| IFB#GHURA-06-06-2022-AMP4; AMP4 Drainage Correction Project  |                 |
| 2. Resolution No. FY2022-014 .....   | 5               |
| Resolution approving the Fiscal Year 2023 Operating Budgets for Public Housing Asset Management Projects (AMP) GQ001000001, GQ001000002, GQ001000003 and GQ001000004 |                 |
| 3. Resolution No. FY2022-015 .....   | 6 - 55          |
| Resolution approving the Fiscal Year 2023 Operating and Administrative Budget  |                 |

**V. OLD BUSINESS**

1. Change Order  
Inarajan Basketball Court

**VI. CORRESPONDENCE AND REPORTS**

1. Section 8 – 1<sup>st</sup> and 2<sup>nd</sup> Quarter Activity Report ..... 56 - 67

**VII. EXECUTIVE SESSION**

**VIII. GENERAL DISCUSSION / ANNOUNCEMENTS**

1. Next proposed scheduled Board Meeting: Tuesday, October 11, 2022  
@ 12:00 p.m.

**IX. ADJOURNMENT**

## CNMI golf tournament to benefit technical institute

Pacific Daily News

Thanks to sponsor donations, the Hotel Association of the Northern Mariana

Islands is moving forward Sept. 17 with its annual Charity Classic Golf Tournament.

The cash donations have come from sponsors on board for the 20th annual tournament taking place at

LaoLao Bay Golf & Resort, according to a release from the association.

"Despite the financial challenges many companies are facing, we are extremely grateful for all the support given by our sponsors for this year's tournament, both cash and in-kind donations that are still being received," association Chairman Ivan Quichocho said in a release.

"We are optimistic about the continued gradual recovery of the Marianas tourism economy, and we are excited to be able to support Northern Marianas Technical Institute this year with a portion of our proceeds. NMTEch is an important partner for us all in the development of a skilled local workforce."

Prizes that are up for grabs are a 2022 Toyota Tacoma TRD Sport form Atkins Kroll Saipan, a 2022 Hyundai Kona from Triple J Motors, a 2022 Nissan Kicks from Joeten Motors,

\$20,000 cash from Bank of Saipan and \$5,000 from Pacifica Insurance.

The fee for the tournament is \$140, with opportunities to compete in the Male and Female Longest Drive, Accurate Drive, and Aggressive Drive, and four chances for Nearest to the Pin are available for an additional \$30.

Showtime is 6 a.m. and the tournament will start at 7 a.m., according to the release.

The awards banquet will immediately follow the tournament at LaoLao Bay Golf & Resort.



COURTESY OF CATHERINE PERRY

A deluxe sponsor for the 20th Annual HANMI Charity Classic Golf Tournament, Marianas Southern Airways donates \$1,000 on Aug. 31, 2022, at Paradiso Resort & Spa in Koblerville. From left, William Gilles, the airline's vice president of CNMI and Guam; Tony Satur, the airline's vice president of CNMI and Guam; Juko Ishikawa, tournament committee chairman; Baek Kyung Gilles, Paradiso Resort & Spa general manager; and Max Concepcion, tournament committee member.

### Guam Board of Nurse Examiners Regular Virtual Board Meeting

Thursday, September 8, 2022 at 3:00 PM

<https://us06web.zoom.us/j/81209690084?pwd=dmw4VzZM5tRkRMYnk4bWt4VTQ1dHRjZz09>

Meeting ID: 812 0969 0084  
Passcode: 235479

#### AGENDA

- I. Call To Order
  - II. Proof Of Publication - August 31, 2022 & September 6, 2022
  - III. Roll Call
  - IV. Adoption Of Agenda
  - V. Approval Of Minutes - August 11, 2022
  - VI. Chairperson's Report
  - VII. Treasurer's Report
  - VIII. Committee Reports
  - IX. Nursing Education
    - a) Annual Report
      - 1) UOG - CNA Annual Report Received 8/10/22
      - 2) GMTC - CNA Annual Report Received 8/18/22
  - X. Administrator's Report
    - a) GBNE Complaints:
      - 1) GBNE-CO-20-004
      - 2) GBNE-CO-20-007/1, 2, 3, 4, 6 & 7
      - 3) GBNE-CO-20-008
      - 4) GBNE-CO-21-001
      - 5) GBNE-CO-21-003
      - 6) GBNE-CO-21-006
      - 7) GBNE-CO-21-007
      - 8) GBNE-CO-22-001
      - 9) GBNE-CO-22-002
      - 10) GBNE-CO-22-003
      - 11) GBNE-CO-22-004
      - 12) GBNE-CO-22-005
  - XI. New Business
    - a) Temporary Work Permit Applications
    - b) Examination Applications
    - c) Endorsement Applications
    - d) Reinstatement Applications
    - e) Renewal Applications
  - XII. Announcements
  - XIII. Adjournment
- To view the names of the applicants being considered, go to: <https://quamhpo.org/gbne>
- To view the LIVE Streaming link: <https://facebook.com/HPLOGuam>
- For more information, please contact the Board office at (671) 735-7409-12. Persons needing a telecommunication device for the Hearing/Speech Impaired (TDD) may contact (671) 475-8339.
- This advertisement was paid for by DPHSS/Health Professional Licensing Office - Local Funds.

### THE GUAM HOUSING AND URBAN RENEWAL AUTHORITY

Board of Commissioners Meeting

Tuesday, September 13, 2022 at 12:00 PM.

This meeting is open to the public via Zoom.

Topic: GHURA BOC mtg. Tuesday, September 13

Time: Sep 13, 2022 12:00 PM Guam, Port Moresby

Join Zoom Meeting

<https://us06web.zoom.us/j/85047747789?pwd=TVpKOCBNEdiQnQ0emw2TU9mZVJPUtO9>

Meeting ID: 850 4774 7789 Passcode: 012014

Watch YouTube Live Stream

<https://www.youtube.com/channel/UCGgKWJ0kOmT0FOLYn48ULag>

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- IX. ADJOURNMENT

The complete Board packet may be viewed on our website at [www.ghura.org](http://www.ghura.org).

For more information, please contact Audrey Aguon at 475-1378 and for special accommodations, please contact Chief Planner - Designated Section 504 / ADA Coordinator at 475-1322 or TTY 472-3701.

This advertisement was paid for by GHURA.



The Honorable LOURDES A. LEON GUERRERO  
Maga Hagsa • Governor  
The Honorable JOSHUA F. TENORIO  
Sigundo Maga • Lieutenant Governor



VINCENT P. ARRIOLA  
Director  
LINDA J. IBANEZ  
Deputy Director

### INVITATION FOR BID GUAM AND CHAMORRO EDUCATION FACILITY PAINTING AND RENOVATION

The Honorable Lourdes A. Leon Guerrero, Governor of Guam and the Honorable Joshua F. Tenorio, Lt. Governor of Guam, through the Director of Department of Public Works (DPW), Vincent P. Arriola, Announces the solicitation of a sealed proposal for:

Project No. 540-5-1025-L-AGN

Bid Security must accompany bid-15% of total bid amount and may be Bid Bond, Certified or Cashier's Check made payable to: Treasurer of Guam

Non-Refundable Fee: \$25.00 (Twenty Five Dollars) required as Payment for each Bid Documents.

Availability of Documents: -- September 2, 2022, CIP / Contracts Administration, Ground Floor, TMC Building, DPW, Upper Tumon.

Please present receipt from the One-Stop Cashier - Building A, DPW, Upper Tumon.

Pre-Bid Conference: - September 9, 2022, 9:00 am, Division of Capital Improvement (CIP) Ground Floor, TMC Building Conference Room, Upper Tumon. Site Visit is Mandatory

Bid Submittal: - September 23, 2022, 2:00 p.m. One (1) original and one (1) copies must be submitted, CIP TMC Building, Ground Floor.

Department of Public Works reserves the right to reject any or all proposals and to waive any imperfection in the proposals, which in its sole and absolute judgment will serve the Government of Guam interests.

/s/ VINCENT P. ARRIOLA  
DIRECTOR

This Ad Paid for with Government Funds

## Volleyball

Continued from Page 32

And although the moments are far between, the Warriors cheer hardest when a teammate does something amazing — blocking the opponent's best hitter straight down, digging a lightning-fast spike, sticking out a knuckle at the last moment to touch the ball and keep it alive.

They do have one win, against the Guåhan Academy Charter School Stars, a team also in the same rebuilding stage.

### Rebuilding

Though games are filled with disappointments, they remember to hold their heads high at the final whistle. The Garridos are demanding coaches who have won many titles over the last couple of decades, and they are no less demanding of this crop of players, who have faith in the process.

But it's a young team.

On Friday, the starting lineup included four freshmen, which is unheard of in high school volleyball. Of the 25 players on the varsity and junior varsity rosters, there are no seniors and just two juniors, plus four sophomores to boot. That's 19 freshmen playing high school volleyball. It's a good start for rebuilding a program, especially considering that the Warriors did not have a girls volleyball team at all last season.

"We didn't have anyone to lead the way," she said. "Typically you'd have a handful of veterans who say, 'This is how it's done.' But for this team? It's all brand new. Everything."

### Progress

In the beginning, the Garridos had a team that did not know what it was doing. But players continued to show up, put in the work and were relentless on themselves just to get the ball over the net. At times they were running

into each other, or three players watch the ball drop in between them.

Sometimes that still happens, but definitely not as much. And there is greater success waiting for this team, no doubt. One of the 19 freshmen is Nala Belyshee, just 14 years old but stands 5-foot-8. She played in her first game Friday after recovering from an ankle sprain, and she had a blast.

### Lessons

There are two things that no volleyball coach could ever teach: How to love the game, and how to get taller. Belyshee and a couple of teammates already have both.

"I just think we need to work on communication and getting more hyped up. I think we should really bring up the spirit and have more fun," she said. "We're a young team, so I'm feeling like we have some things to look forward to. We are a lot better now than we were."

Her coaches agree. They can't wait.

"If they stick with it, then next year ... we don't know what the possibilities are, honestly," said Natasha Garrido.

*Pacific Daily News reporter Jojo Santo Tomas covers sports and food. Email him at jsantotoma@guampdn.com.*

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This advertisement was paid for by GHURA.

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PLUMERIA  
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1 SUPER, 3 3K GIVEAWAY, & HOT BALLS

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PLUMERIA..... **\$50**  
100 PACKAGES, 10 EARLY BIRD, 10 DOUBLE ACTION, 1 PLUMERIA,  
1 SUPER, 5 3K GIVEAWAY, & HOT BALLS

2 PKGS: .....\$30  
EXTRA PACKAGE .....\$5  
DOUBLE ACTION .....\$1  
EARLY BIRD .....\$2  
WEEKDAY 3K GIVEAWAY .....\$4  
SUPER BLACKOUT .....\$4  
PLUMERIA BLACKOUT .....\$4  
"SPECIAL DEALS ON GIVEAWAYS"

MANAGEMENT RESERVES THE RIGHT TO ALTER OR CANCEL ANY EVENT OR PROGRAM WITHOUT PRIOR NOTICE.



**BOARD OF COMMISSIONERS  
REGULAR SCHEDULED MEETING  
12:00 P.M., August 23, 2022  
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1<sup>st</sup> floor, Conference Room, Sinajana  
AGENDA**

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**I. ROLL CALL**

After notice was duly given, pursuant to the Open Government Law of Guam and the Bylaws of the Authority, the Board of Commissioners' regularly scheduled board meeting was called to order at **12:02 P.M. Friday, July 26, 2022**, at the GHURA Sinajana Main Office, 1st floor Conference room, by Chairman Rivera. He indicated that **6** members of the Board of Commissioners were present, representing a quorum and that the meeting would proceed as scheduled.

<p><b>PRESENT:</b></p> <p>Dr. John Rivera, <b>Chairman</b>          Frank Ishizaki, <b>Commissioner (via zoom)</b>          Anisia Delia, <b>Commissioner</b>          Nate Sanchez, <b>Commissioner</b>          Emilia Rice, <b>Commissioner (via zoom)</b>          Karl Corpus, <b>Resident Commissioner (via zoom)</b></p> <p><b>ABSENT:</b>          Monica Guzman, <b>Vice Chairwoman</b></p> <p><b>LEGAL COUNSEL:</b>          Joseph B. McDonald, <b>Esq. (ABSENT)</b></p>	<p><b>MANAGEMENT &amp; STAFF:</b></p> <p>Elizabeth Napoli, <b>Executive Director</b>          Fernando Esteves, <b>Deputy Director</b>          Audrey Aguon, <b>Special Assistant</b>          Frances Danieli, <b>Fiscal Controller</b>          Sonny Perez, <b>AE Manager</b>          Norma San Nicolas, <b>Section 8 Manager</b>          Pearl Mendiola, <b>GT Manager</b>          Ervin Santiago, <b>MF Service Coordinator</b></p> <p><b>PUBLIC:</b>          Raymond Canete, <b>JJ Global</b></p>
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**II. BOARD MEETING PUBLIC ANNOUNCEMENTS**

1<sup>st</sup> Printing – Tuesday, August 16, 2022  
 2<sup>nd</sup> Printing – Sunday, August 21, 2022

**ACKNOWLEDGED BY THE BOARD**

### **III. APPROVAL OF PREVIOUS BOARD MINUTES – July 26, 2022**

**[087/22] Commissioner Delia moved to approve the minutes of the July 26, 2022 BOC meeting subject to corrections. Commissioner Sanchez seconded the motion. There were no objections by the other board members. Motion passed unanimously.**

### **IV. NEW BUSINESS**

#### **1. Intent of Award**

IFB#GHURA-06-23-2022-AMPs 3 & 4; Renovation of Six (6) Public Housing Units

**[088/22] Director Napoli stated the following:**

- Bid opening was held on July 14, 2022 at 2PM
- (3) contractors purchased bid specifications
- (3) contractors submitted a bid:
  1. Genesis Tech Corp.- bid bond 15%, Base bid #1 at \$236,00
  2. Surface Solutions- bid bond 15%, at \$238,102.96.
  3. OH Construction- bid bond 15% at \$227,000.
- Government estimate was at \$260, 717.50
- Base Bid #1- to renovate a total of (6) units- (3) in Dededo, (2) in Agat, and (1) in Toto.
- Modernization of these units include:
  - Electrical upgrades
  - Kitchen cabinet replacements (termite infested)
  - Re-tiling of floors
  - Complete sewer line replacement
  - Interior painting
  - Interior and exterior door replacement
  - Replacement of existing water lines
- Detailed scope of work was included in the board packet for review.
- OH Construction the lowest responsive and responsible bid for Base Bid #1
- OH Construction had completed several GHURA Projects with good standing
- OH Construction had been cleared by the Department of Labor, Compliance, OSHA, and EPLS Debarred List
- Based on AE's task review and determination GHURA is requesting Board approval to issue the contract to OH Construction for Base bid #1 in the total amount of \$227,000.
- Funding is available under the Capital Fund program.

Commissioner Sanchez inquired about whether the company listed under bonding on page 2 of 16, BOG, was Bank of Guam. Mr. Sonny Perez, AE manager, stated that he would confirm this information.

Chairman Rivera inquired about the reasons why the contractor's bid was below the government estimate despite the increase in costs. Mr. Sonny Perez believed that the contractors are likely getting accustomed to the current prices and the scale of the economy, and are hiring and keeping their own people as compared to when all this first began. As the construction companies stabilize, they are able to afford and project out prices. So now they are able to keep their prices low. He added that when prices are low, AE would inquire if the contractor is able to keep the same price throughout the project. If the contractor confirms that they are able to, AE informs them that should the project proceed and problems arise, penalty fees may incur against the contractor.

Commissioner Sanchez asked if the reduction in costs would compromise the quality of the work done. Mr. Perez stated that it would not and added that AE inspector, Mr. Bob Hess, monitors the projects and provides progress updates to AE management. Commissioner Sanchez indicated that due to safety reasons, quality cannot be compromised. Mr. Perez stated that the contractors know that GHURA is keen about quality work and the type of standards to be met.

There were no further discussions.

**[089/22] Commissioner Delia motioned to approve IFB#GHURA-06-23-2022-AMPs 3 & 4; Renovation of Six (6) Public Housing Units. The award will go to OH Construction for Base Bid #1 in the total amount of \$227,000. Commissioner Ishizaki seconded the motion. There were no objections by the other board members. Motion passed.**

## **V. OLD BUSINESS**

### **1. Contract Amendment No. 1**

IFB#GHURA-01-27-2022-AMPs 1, 2, 3 & 4; Renovation of Seven Public Housing Units

#### **Director Napoli stated the following:**

- OH Construction had an ongoing contract to renovate (7) Public Housing units at the AMP1 in Asan, AMP 2 in Inalahan, AMP 3 in Malesso, and AMP 4
- Pre-Construction meeting with AE staff and OH Construction personnel conducted a site visit to unit #132 North Doyle Street in Malesso for the installation of a drainage swale.
- Existing site conditions prompted GHURA staff to request the contractor for additional work not indicated in the original bid specifications

- Additional work included the removal of an existing mango tree located near the drainage swale path and its roots growing in the direction of the drainage swale. Growth is anticipated to damage the newly installed swale.
- Equipment and dumpster required cost is \$3,200
- 2 units are requiring exterior yard cleaning for #132 and #132B North Doyle St., Malesso.
- The additional scope of work includes the removal of trash, disposal of onsite vegetation, debris, and household furniture and goods.
- UMS Construction trash bin rental was at a cost of \$5,700.
- Based on AE Staff's review, GHURA is requesting board approval for a change order contract modification with OH Construction in the amount of \$8,900 for the additional work stated above.

**Mr. Sonny Perez presented the following:**

- HUD REAC policy states that any large trees near GHURA or HUD infrastructure that pose a danger to the infrastructure, must be removed
- GHURA goes through scheduled REAC inspections.
- GHURA AMP sites that are found with objects deemed dangerous to HUD infrastructure, will be penalized and negative marks received.
- MOD projects have a strict timeline, if projects are not completed within the timeline, GHURA will be penalized.
- If the swale was installed at the contour of the property, the water would flow back instead of forward. This is the reason the swale was moved to the designated area, which was near the mango tree.
- AE staff is communicating with Dr. Shelton at UOG to coordinate a tree planting program to replace future trees that will need to be removed.

Chairman Rivera indicated that the work that Dr. Shelton, the University of Guam, and the partners have been doing is excellent. He added that he believes that it is incumbent upon GHURA to be mindful of that, and do its part as an agency in trying to find solutions in between that are not in conflict with our mandate and mission.

**[090/22] Commissioner Ishizaki moved to approve the contract amendment #1 IFB#GHURA-01-27-2022-AMPs 1, 2, 3 & 4; Renovation of Seven Public Housing Units in the amount of \$8,900. Commissioner Sanchez seconded the motion. There were no objections by the other board members. The motion passed.**



## **2. Change Order**

Inarajan Basketball Court

### **Mr. Sonny Perez presented the following:**

- Project awarded to JJ Global in 2020
- Pandemic shut down many operations
- Building permit was received in April 2021
- Construction resumed in September 2021
- JJ Global had labor and compliance issues, some of which have been resolved
- Progress on construction made; concrete barriers and foundation completed
- Construction on basketball court frame and Restroom structures began
- JJ Global is looking at 60 days of completion from August, September, and October.
- Weather permitting, completion should be in October, early November.

Commissioner Delia inquired about whether JJ Global had collaborated with GovGuam before or if they had done other projects of this magnitude in the past. Mr. Perez indicated that JJ Global may have a project with the Port Authority of Guam. Commissioner Delia stated that if paperwork was the challenge for JJ Global then they should be made to understand the process moving forward. Commissioner Sanchez expressed his appreciation to Mr. Perez and his team for continuing to facilitate the process with JJ Global.

Chairman Rivera inquired about whether GHURA should anticipate any further delays on the project, as this project had been going on for some time. Mr. Perez stated that should the weather permit, there will be no further delays. Mr. Perez added that the change orders accepted at today's meeting will be brought to the next board meeting for approval.

There were no further discussions.

## **VI. CORRESPONDENCE AND REPORTS**

### **1. Guma Trankilidat (GT) Program Status Report**

**[091/22] Ms. Pearly Mendiola, Guma Trankilidat Manager, stated the following:**

- Guma Trankilidat Multifamily Housing Program consists of (49) one-bedroom units for lease and (1) two-bedroom unit offline (not available for lease)
- Eligibility is targeted at assisting elderly defined as those being of 62 years of age and older, or adult persons with disabilities
- The quarterly report for the month of June, indicated GT's occupancy at 96%
- A waiting list is at 55 applicants; Interviews are ongoing to fill (2) vacant units. (1) unit was currently leased-up and the (1) will undergo renovations

Commissioner Ishizaki inquired about the status of the Solar Panel Project for GT. Director Napoli stated that the project was awarded. GHURA was to enter into a Memorandum of Agreement or MOU with the company. However, the MOU went to the AG's office for review of leases with government agencies over (5) years. This is where GHURA discovered a roadblock due to the lease agreement with the solar company being for 25 years. GHURA is still in the process of trying to determine how to get around that, whether it is through legislation that can exempt GHURA from the five-year lease law. GHURA has met with the solar company and wants to move forward with providing solar energy to Guma Trankilidat, but for now the process has stalled. GHURA continues to explore the best way forward with the contract.

Chairman Rivera asked about the family sizing and whether other people are allowed to live with the residents at Guma Trankilidat. Ms. Mendiola stated that the Guma Trankilidat units are (1) bedroom units. The occupancy is two in a bedroom; the living room is considered a sleeping area, as well. She indicated that the units are very small. Chairman Rivera inquired about the average time to fill a vacancy. Ms. Mendiola stated that the average time would be two weeks and dependent upon the client's ability to submit required documents or to make the security deposit/rent share. Chairman Rivera inquired about the details regarding the waitlist and whether there is a possibility that GHURA hasn't reached a larger group of people needing assistance. Director Napoli stated that there are very few units that open because once applicants get in, they stay there for a very long time. She continued with the reason that the waitlist continues to close quickly is because only one or two units become available at the time that they are opening the waitlist and processing applicants.

Chairman Rivera stated that if there are more people in need than what GHURA has on the waitlist, it may be beneficial for us to know that and then relay the information to HUD that GHURA only has a limited amount of inventory. He added that by sharing with HUD on a continual basis, the needs of the island and the large demand that we're meeting versus what is in GHURA's inventory, HUD may be able to provide options to assist with the demand.

Mrs. Norma San Nicolas, Section 8 Administrator, stated that Chairman Rivera was correct in realizing the importance of collecting data and sharing it with HUD. She stated that the Project Based program began because of data that was collected. That led to a private partnership to build 112 more elderly housing units. She added that another reason why the waitlist must be closed is due to the Fair Housing Law, which requires the list to close so that everyone on the list is served before opening the waitlist again. This applies to all the housing programs, including Guma Trankilidat.

There were no further discussions.

## 2. Multi-family Service Coordinator (MFSC) Program Status Report

**[092/22] Mr. Ervin Santiago, MFS Coordinator at Guma Trankilidat, stated the following:**

- The job of the MFSC is to access resources for the elderly such as meals, light housekeeping, or employment.
- As the MFSC he works as an advocate to improve living conditions
- The MFSC meets with the site manager to discuss ways to plan and provide daily activities for the elderly
- Outreach services have been provided to assist with planning physical activities
- 55 elderly residents have received services from October 1, 2021 to August 2022
- Outreach services provide a way to assess various life skills of the elderly residents
- Community engagements included a Mother's Day Dinner hosted by the Korean Association and a Scentsy group called Team Isla provided gifts to the residents.
- The Guma Trankilidat residents have formed a Residents Association to be more involved in the decision-making processes of their daily living.
- Upcoming events include hair cut services, holiday dinner gatherings, and assistive technology services from UOG.

Chairman Rivera asked whether Mr. Santiago has encountered a case for the same instance, count advocacy, assessment and benefits and entitlement or is it what is the best category. Deputy Director Esteves asked Mr. Santiago for clarification purposes, if one person could be under category of number of residents multiple times, then perhaps what is being reported is not necessarily individual residents but could be one or two cases that need a lot of support. Mr. Santiago confirmed this. Deputy Director Esteves suggested that in the future Mr. Santiago possibly change the category title by number of services provided instead of number of times. He added that it may make a difference in terms of planning and data analysis because it would present a different problem set that may be helpful. Mr. Santiago indicated that he may be able to program the software currently being used to capture what Deputy Director Esteves is requesting.

Chairman Rivera agreed with the Deputy and added that it is important that we understand the data flow and know exactly what the problem is so that when GHURA begins to prioritize either funding and/or effort, we may focus on how best to assist specific needs of participants of the program.

There were no further discussions.

## **VII. EXECUTIVE DIRECTOR'S REPORT**

**[093/22] Director Napoli stated the following:**

- HUD officials attended the August 10<sup>th</sup> ribbon cutting event of the iLearn Academy Charter School and were impressed to see the end product of the funding from the first Section 108 awarded to this regional area.
- The HUD visit also included a weeklong technical training session with the GHURA staff, management, various sub recipient partners, the GHURA Board of Commissioners, and Governor Leon Guerrero and Lt. Governor Tenorio.
- CD/RPE and AE staff attended the 7<sup>th</sup> Assembly of Planners Symposium on August 17-18, 2022. Ms. Katherine Taitano, CD/RPE Manager, spoke on GHURA's behalf.
- GHURA will participate in the GovGuam Labor Day Picnic on September 5, 2022 at Ypao Beach Park
- GHURA 506 Violent incident reported in the media- GHURA 506 is no longer low to moderate rural communities. GHURA conveys the land to the homeowners when the families are ready to either refinance, transfer, or sell their properties.

Chairman Rivera stated that he was aware of the incident that took place and on behalf of the GHURA board sent his thoughts and prayers to the family.

Commissioner Ishizaki requested that Director Napoli provide a status report on any other issues that HUD may have. Director Napoli stated that she will report at the next meeting.

Chairman Rivera acknowledged the HUD partners for coming to Guam. He stated that they had some great trainings and meetings and wanted to thank HUD for the opportunity to meet with them and for all their work. He added that HUD wants to be better engaged partners and in order for them to do so, GHURA needs to be able to keep them abreast on all things. He thanked the HUD officials.

Deputy Director Esteves stated how appreciative he is for the opportunity that GHURA has given him. He added that housing community development is a passion of his. He stated, "What we do with our communities, especially when it comes to infrastructure, community development is what's going to last for our children and grandchildren. It's what is going to keep our children and grandchildren here on the island or bring them home once they've gone abroad. I am passionate about the work here and happy to be working with such an engaged board. Thank you again to the board and Director Liz for the opportunity."

There were no further discussions.

**VIII. GENERAL DISCUSSION / ANNOUNCEMENTS**

1. [094/22] Next proposed scheduled Board Meeting: Tuesday, September 13, 2022 @ 12:00 p.m. Acknowledged by the board.

**IX. ADJOURNMENT**

[095/22] With no further discussions, Commissioner Delia moved to adjourn the meeting. Commissioner Sanchez seconded the motion. There were no objections by the other board members. Motion passed at 1:26PM.

**SEAL**


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**ELIZABETH F. NAPOLI**  
**Board Secretary / Executive Director**

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY  
ATURIDAT GINIMA YAN RINUEBAN SIUDAT**

**MEMORANDUM:**

**TO:** Board of Commissioners

**FROM:** Elizabeth F. Napoli   
Executive Director

**DATE:** September 8, 2022

**SUBJECT:** **IFB # GHURA-06-06-2022-AMP 4; Drainage Correction GH250, Toto Gardens  
Intent of Award**

Bid opening for the subject project was held on July 12, 2022 at 2:00 p.m. A total of 5 contractors purchased a set of bid specifications of which 5 submitted a bid. Listed below are the results of the bid submissions, which were opened and read out aloud.

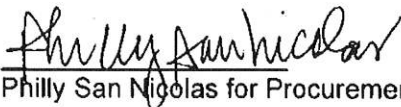
No:	Contractor:	Bid Bond	Base Bid No. 1
1	Genesis Tech Corp.	[x] 15%	\$985,000.00
2	Surface Solutions	[x] 15%	\$750,000.00
3	Bascon Corporation	[x] 15%	\$692,700.00
4	Mega United Corp., LTD	[x] 15%	\$689,760.00
5	O.H. Construction	[x] 15%	<b>\$640,425.00</b>
<b>Government Estimate</b>			<b>\$801,131.42</b>

On July 19, 2022, A/E staff reviewed the bid results and cost proposal with OH Construction owner, Mr. Lee. We informed him that his cost proposal was 20% below the government estimate. We needed confirmation to assure ourselves they fully understood the work required as stated in the bid specifications.

In the review of the bid results: O.H. Construction provided the lowest responsive and responsible bid for Base Bid 1. O.H. Construction has completed several GHURA projects over the last year with good standing. They also have been cleared by Department of Labor compliance, OSHA and EPLS Debarred list (see attached verification). This is a conditional award pending the AG's review and approval in compliance with procurement law (5 GCA § 5150), for bid awards above \$500,000. A/E is concerned with the current construction industry's price fluctuations and explosive inflation. We therefore request to allow an award to secure the bid price as highlighted above.

Based on A/E staff's review and determination, we are requesting the GHURA Board of Commissioners approval to issue the contract to O.H. Construction for Base Bid 1 in the total amount of \$640,425.00 contingent upon the AG's review and approval of the bid award. Funding is available under the Capital Fund Program.

Prepared:   
SPerez, A/E

Reviewed:   
Philly San Nicolas for Procurement Office

Attachments: Bid Tabulation  
Clearance  
Gov cost estimate



Elizabeth F. Napoli, Acting Executive Director  
 Drainage Connection GH250, Tolo Gardens  
 Proposal due date: July 12, 2022  
 Proposal due time: 2:00 p.m.

Package No	NAME OF BIDDER	Base Bid Item	Bid Bond	Name of Bonding Co. and name	HUD 5369-A	AG Forms 2.3, 4.5 & 7	GHURA Form 09	GHURA Form 010	GHURA Form 013	GHURA Form 01B	Contractor License	Addendum 1 & 2
1	Genesis Tech	\$ 985,000.00	15%	First Nat Ins.	✓	✓	✓	✓	✓	✓	✓	✓
2	Surface Solutions	\$ 750,000.00	\$ 112,500	Bank of Guam	✓	✓	✓	✓	✓	✓	✓	✓
3	Bascon Corp.	\$ 692,700.00	15%	Pacific Indemnity Ins.	✓	✓	✓	✓	✓	✓	✓	✓
4	Mega United Corp Ltd	\$ 689,700.00	15%	First Nat Ins.	✓	✓	✓	✓	✓	✓	✓	✓
5	OH Construction	\$ 640,425.00	15%	First Nat Ins.	✓	✓	✓	✓	✓	✓	✓	✓

ATTESTED BY: *[Signature]* Date: 7/12/22  
*[Signature]* Date: 7/12/2022

Date: 7/12/22  
 Date: 7/12/22

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY  
ATURIDAT GINIMAYAN RINUEBAN SIUDAT GUAHAN  
Verification of Status for Contractors**

To: File  
From: Architect & Engineering Manager  
Subject: GHURA-06-06-2022-AMP 4, Drainage Correction GH250, Toto Gardens

In Order to ensure that the contractor awarded does not have any outstanding claims against them, we requested that the listed government Agencies provide us with a current standing or any information which may be pertinent to the above contract. The following outlines the contractor's standings with the listed agencies.

Company Name	Genesis-Tech Corporation	Surface Solutions	Bascon Corporation	Mega United Corp., LTD	O.H. Construction
<b>Department of Labor:</b>					
ALPCD	7/14/2022	7/14/2022	7/14/2022	7/14/2022	7/14/2022
Fair Employment Practice	7/18/2022	7/18/2022	7/18/2022	7/18/2022	7/18/2022
Wage & Hour	7/15/2022	7/15/2022	7/15/2022	7/15/2022	7/15/2022
Workers Compensation	Exp. 6/30/2023	Exp. 9/08/2022	Exp. 8/5/22	Exp. 6/15/23	Exp. 6/8/23
<b>Guam Contractors License Board</b>	Contractor to obtain clearance from Guam Contractors License Board				
<b>U.S. Department of Labor</b>					
Revenue & Tax EIN/SSN	7/14/2022	7/14/2022	7/14/2022	7/14/2022	7/14/2022
<b>OSHA</b>					
Contractor to report to Revenue and Tax Office	7/21/2022	7/21/2022	7/21/2022	7/21/2022	7/21/2022
<b>SAM Debarred List</b>					
	7/25/2022	7/25/2022	7/25/2022	7/25/2022	7/25/2022

Sonny P. Perez



		COST ESTIMATE				DATE PREPARED 07.23.20		SHEET 1 OF 2			
ACTIVITY AND LOCATION		CONSTRUCTION CONTRACT NO.				IDENTIFICATION NUMBER					
PROJECT TITLE AMP-4 IMPROVEMENTS Drainage Corrections		ESTIMATED BY MSR/A/E DIVISION				CATEGORY CODE NUMBER					
		STATUS OF DESIGN Engineering Estimate Only				JOB ORDER NUMBER					
		<input type="checkbox"/> P.D. <input type="checkbox"/> 10% <input type="checkbox"/> 100% <input type="checkbox"/> FINAL    Other (Specify)									
ITEM DESCRIPTION	QUANTITY		MATERIAL COST		LABOR COST		EQUIPMENT		ENGINEERING ESTIMATE		
	NUMBER	UNIT	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	
<b>A. DEMOLITION</b>											
a. Existing Swale	6487	sf	0.00	0.00	5.88	36,846.16				\$36,846.16	
b. Existing Sidewalk	284	sf	0	0.00	5.68	1,613.12				\$1,613.12	
c. Debris Disposal/Removal of headwall	2	LS	0	0.00	6,000.00	12,000.00				\$12,000.00	
c. 6 ft high Chainlink Fence Removal	225	lf	0	0.00	2.16	486.00				\$486.00	
<b>B. Infiltration Basin</b>											
a. Excavation	1244	cy	0.00	0.00	58.00	72,152.00				\$72,152.00	
b. 12" Drain Rocks	246	cy	35	8,610.00	10.00	2,460.00				\$11,070.00	
c. 12" thick Sand Filler	246	cy	35	8,610.00	10.00	2,460.00				\$11,070.00	
d. Geo-Textile Filter Fabric	2	Rolls	1040	2,080.00	1.25	2.50				\$2,082.50	
e. Back fill materials	335	cy	30	10,050.00	30.00	10,050.00				\$20,100.00	
<b>D. C. Catch Basin/ Storm Drain Manhole</b>											
a. Catch Basin with Grating	8	EA	6,000.00	48,000.00	1,200.00	9,600.00				\$57,600.00	
b. Storm Drain With Manhole Cover	3	EA	6,500.00	19,500.00	1,500.00	4,500.00				\$24,000.00	
<b>E. Concrete Headwall</b>											
Concrete Headwall w/ Grouted Riprap	1	EA	8,000.00	8,000.00	2,400.00	2,400.00				\$10,400.00	
<b>F. DRAINAGE PIPE</b>											
a. 15" and 30" PVC Drainage Pipe materials	1400	lf	30.00	42,000.00	5.00	7,000.00				\$49,000.00	
b. Trench Excavation	1280	cy	0	0.00	45.00	57,600.00				\$57,600.00	
c. Installation of Pipe	1400	lf	0	0.00	25.00	35,000.00				\$35,000.00	
d. Sand Bedding	462	cy	25	11,550.00	5.00	2,310.00				\$13,860.00	
e. Back fill materials	518	cy	5	2,589.63	5.00	2,589.63				\$5,179.26	
f. Compaction	518	cy	2	1,035.85	3.00	1,553.78				\$2,589.63	
<b>F. Installation of 6 ft high Chainlink Fence</b>											
a. Chainlink Fence	338	lf	15.00	5,070.00	5.00	1,690.00				\$6,760.00	
b. 12" Wide Chainlink Gate	1	ea	550.00	550.00	564.00	564.00				\$1,114.00	
<b>H. Conc Curb w/ Gutter</b>											
a. 3,000 psi concrete	27.65	cy	180.00	4,977.00	60.00	1,659.00				\$6,636.00	
<b>c Reinforcement</b>											
#4	562	lbs	80	44,960.00	2.60	1,461.20				\$46,421.20	
#3	704	lbs	0.8	563.20	2.60	1,830.40				\$2,393.60	
Forms	840	sf	3.9	3,276.00	5.17	4,342.80				\$7,618.80	
d. 6" thick basecourse	20.74	cy	35	725.90	10.00	207.40				\$933.30	
										Sub-Total	\$494,525.57
7% DESIGN FEES										\$34,616.79	
10% GRT										\$49,452.56	
25% OVERHEAD AND PROFIT										\$123,631.39	
20% CONTINGENCIES										\$98,905.11	
<b>Total</b>										<b>\$801,131.42</b>	

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY**  
*Aturidat Ginima Yan Rinueban Suidat Guahan*  
**BOARD OF COMMISSIONERS**  
**Resolution No. FY2022-014**

**Moved by:**

**Seconded by:**

---

**RESOLUTION APPROVING THE FISCAL YEAR 2023 OPERATING BUDGETS FOR PUBLIC HOUSING ASSET MANAGEMENT PROPERTIES (AMP) GQ001000001, GQ001000002, GQ001000003 AND GQ001000004.**

**WHEREAS,** the Authority and the U.S. Department of Housing and Urban Development (**HUD**) entered into a Consolidated Annual Contributions Contract, ACC Number SF-272 dated March 27, 1967; and

**WHEREAS,** the Authority administers HUD's Low Rent Public Housing Program, which is subsidized by **HUD**, through its Operating Fund; and

**WHEREAS,** **HUD**, with the implementation of 990.255 of the Operating Fund final rule, requires public housing authorities to implement project-based management, project-based budgeting and project-based accounting, and

**WHEREAS,** the Authority, in anticipation of the aforementioned requirement, has grouped its housing developments into Asset Management Properties (**AMPs**),

**WHEREAS,** the proposed Fiscal Year 2023 AMP budgeted expenditures are necessary in the efficient and economical operations of the AMPs for the purpose of serving low-income residents; therefore, be it

**RESOLVED,** that the FY 2023 AMP operating budgets for the Authority's Asset Management Properties GQ001000001, GQ001000002, GQ001000003 and GQ001000004 are hereby approved.

**IN REGULAR BOARD MEETING AT SINAJANA, GUAM – SEPTEMBER 13, 2022**

**PASSED BY THE FOLLOWING VOTES:**

**AYES:**

**NAYES:**

**ABSENT:**

**ABSTAINED:**

I hereby certify that the foregoing is a full, true and correct copy of a Resolution duly adopted by the Guam Housing and Urban Renewal Authority Board of Commissioners on **September 13, 2022**.

(SEAL)

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**ELIZABETH F. NAPOLI**  
Secretary/Executive Director

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY**  
*Aturidat Ginima Yan Rinueban Suidat Guahan*  
**BOARD OF COMMISSIONERS**

**Resolution No. FY2022-015**

**Moved by:**

**Seconded by:**

---

**RESOLUTION APPROVING THE FISCAL YEAR 2023 OPERATING AND ADMINISTRATIVE BUDGET.**

**WHEREAS,** the Authority must continue its primary mission to provide safe, decent and sanitary housing to the people of Guam in Fiscal Year 2023; and

**WHEREAS,** the Authority must ensure the continued operation of the Public and Indian Housing, Housing Choice Voucher, Supportive Housing for the Elderly and community development programs; and

**WHEREAS,** the Authority must ensure the continued payment of personnel salaries, benefits and other administrative expenditures for Fiscal Year 2023; and

**WHEREAS,** to allow the Authority the flexibility for addressing situational needs to meet its mission, provide transfer authority of 10% to the Executive Director, within the total budget, and keep the Chairman of the Board apprised of such transfers; therefore be it

**RESOLVED,** that the FY 2023 Operating and Administrative budget is hereby approved.

**IN REGULAR BOARD MEETING AT SINAJANA, GUAM – SEPTEMBER 13, 2022  
PASSED BY THE FOLLOWING VOTES:**

**AYES:**

**NAYES:**

**ABSENT:**

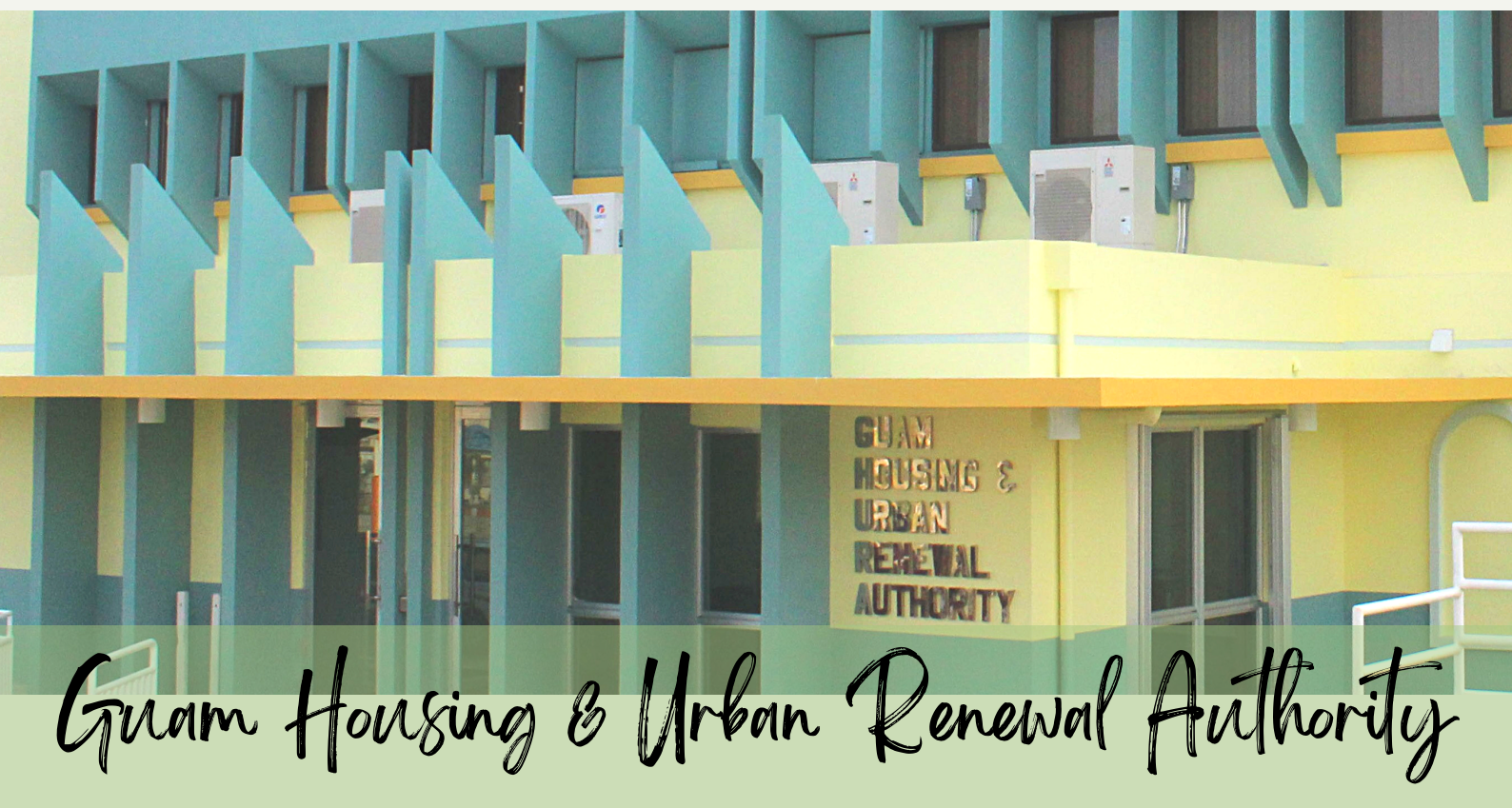
**ABSTAINED:**

I hereby certify that the foregoing is a full, true and correct copy of a Resolution duly adopted by the Guam Housing and Urban Renewal Authority Board of Commissioners on **September 13, 2022.**

(SEAL)

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**ELIZABETH F. NAPOLI**  
Secretary/Executive Director



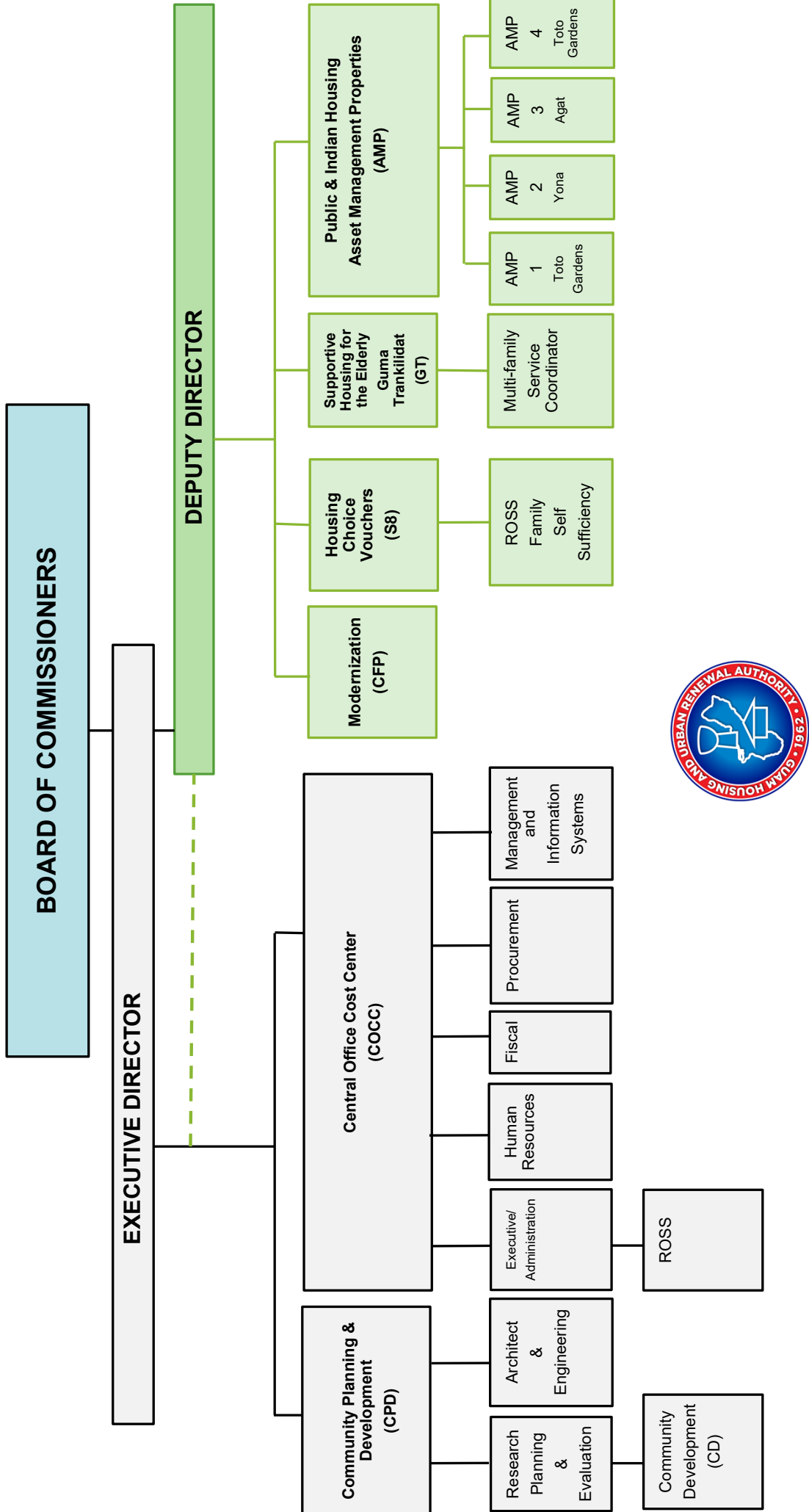
# **GHURA**

## **FISCAL YEAR 2023**

# **BUDGET**

**OCTOBER 1, 2022 – SEPTEMBER 30, 2023**





# Guam Housing and Urban Renewal Authority FY 2023 Budget Mission Statement

## **MISSION STATEMENT:**

“Strengthening Families and Building Communities One Project at A Time”

## **GOALS AND OBJECTIVES:**

Public Law 6-135, GHURA’s purpose is to “... promote the health, safety and welfare of Guam’s people by the elimination of slum and blight conditions, by the orderly redevelopment and renewal of communities, by proper planning of community development and by provision of safe, decent and sanitary dwellings for low to moderate-income families, through all available federal and local governmental programs and through encouragement of Guam’s private enterprises to participate in the common task of improving our island community, while upholding family values.”

## **GHURA’s overarching goal is:**

- Goal #1:** To provide adequate housing and community planning for those who reside in GHURA-managed housing and who participate in GHURA-supported rental and homeownership programs and activities across the island
- Goal #2:** To enable island residents to fulfill goals of securing safe, decent, and sanitary housing for themselves and their families within well-developed island communities
- Goal #3:** To create opportunities for our client’s successful participation in the workforce, and housing in the private/public sector
- Goal #4:** To actively pursue community partnerships with NGOs, government, and private entities to allow for the implementation of programs beneficial to island residents and in particular, GHURA tenants

Guam Housing and Urban Renewal Authority  
 FY 2023 Budget  
 Summary

ALL PROGRAMS									
FY 2023									
Budget Category	Budget Line Item	Public and Indian Housing (AMP)	Housing Choice Vouchers (Section 8)	Supportive Housing for the Elderly (Guma Franklinitad)	Capital Fund Program	Community Planning and Development Programs (CPD)	Central Office Cost Center (COCC)	Other Programs	Grand Total
Revenue	100 Operating Receipts	\$ (1,064,136)	\$ (3,288,368)	\$ (110,568)	-	-	-	-	\$ (4,463,072)
	101 Administrative Fees	(1,626)	(100)	(100)	(26,020)	-	-	-	(28,746)
	102 Interest Income	(144,138)	(200,468)	(2,200)	(456,250)	-	(675,227)	(43,257)	(1,521,540)
	103 Other Income	(191,708)	(191,708)	(846,683)	(22,805,399)	-	-	(92,175)	(22,997,108)
	104 Grants	(4,761,887)	(167,243)	(71,676)	(6,630,289)	-	-	-	(11,333,093)
	106 Subsidies - Federal	(1,934,227)	-	-	-	(8,960,648)	-	-	(11,133,794)
	109 Year-end Cash Balance	-	(43,654,040)	-	-	-	(1,785,219)	-	(43,654,040)
	111 Revenue - Housing Assistance Payments	(7,906,015)	(47,501,828)	(1,031,228)	(6,630,289)	(32,248,316)	(2,460,446)	(135,432)	(97,913,953)
Revenue Total		2,403,191	1,641,601	166,351	81,970	1,686,490	1,600,415	37,661	7,619,679
Expenditures: Personnel	801 Salaries and Wages	115,200	500	2,400	15,000	-	-	-	133,100
	802 Overtime	1,437,651	903,056	84,646	810,582	-	727,468	25,138	4,040,804
	803 Employee Benefits	3,956,042	2,545,157	253,397	149,233	2,499,071	2,327,883	62,799	11,793,582
Personnel Total		182,000	53,800	179,200	-	17,820	41,070	-	473,890
Utilities	804 Electricity	126,400	7,346	99,000	-	7,890	2,194	-	242,830
	805 Water/Sewage	308,400	61,146	278,200	-	25,710	43,264	-	716,720
Utilities Total		5,000	8,500	5,000	15,000	-	-	5,000	38,500
Travel	810 Off-Island Travel	-	93,581	2,000	-	-	-	-	93,581
Contractual	807 Security Deposit	66,700	5,000	2,000	1,000	6,600	1,000	1,000	83,300
	812 Auto - Maintenance	49,530	25,000	1,000	1,500	5,080	600	853	83,543
	813 Auto - Gas	42,920	3,316	5,000	-	27,500	7,000	451	86,187
	814 Communication	16,201	12,000	14,000	-	9,305	1,700	-	42,206
	815 Copy Machine	38,196	8,000	14,000	-	17,385	8,400	-	85,691
	816 Custodial Services	106,359	6,500	14,500	-	16,368	12,000	-	155,727
	817 Insurance Services	689,179	672,478	45,864	-	6,600	2,400	-	1,407,521
	820 Property Management Fee	64,741	224,595	-	-	-	-	-	289,336
	821 Bookkeeping Fee	90,000	-	-	-	-	-	-	90,000
	824 Office Rent	9,200	10,000	2,000	1,000	105,057	15,000	-	142,257
	825 Legal	-	3,000	-	-	-	-	-	3,000
	826 Office Equipment Maintenance	32,000	-	-	-	-	-	-	32,000
	827 Plumbing, Sewer Services	156,400	20,000	7,000	17,000	15,398	5,000	-	220,798
	828 Professional Services	58,200	-	500	-	-	300	-	59,000
	829 Protective Services	37,533	5,000	5,000	500	333,069	8,000	-	389,102
	830 Software Maintenance	6,640	47,360	1,000	-	24,700	2,500	-	82,200
	832 Audit	10,800	17,000	3,000	-	67,347	500	-	98,647
	833 Advertising	322,500	-	37,000	-	10,700	-	-	370,200
	850 Maintenance Contracts	51,000	40,000	3,420	15,000	27,000	5,000	-	144,070
	851 Staff Training	1,851,089	1,192,830	141,284	36,000	672,039	69,400	4,954	3,967,606
Contractual Total		426,985	35,000	10,000	328,204	171,808	5,000	3,117	980,114
Equipment	831 Equipment	109,000	-	-	-	-	-	-	109,000
Other	835 Collection Loss	3,000	-	-	-	-	-	595	3,595
	836 Computer Services	4,100	1,600	-	-	-	1,200	-	6,900
	839 Custodial Supplies	5,300	5,000	-	-	5,400	2,250	336	18,286
	842 Membership Dues	24,600	3,415	1,200	3,355,569	3,336	5,000	55,631	3,444,251
	843 Miscellaneous	18,000	15,000	2,200	500	11,752	5,000	2,500	54,952
	844 Office Supplies	268,000	-	10,000	-	-	-	-	278,000
	845 Ordinary Maintenance & Materials	27,000	5,000	-	50,000	-	5,000	-	87,000
	846 Office Building Repair & Maintenance	9,440	10,000	1,300	100	14,785	250	-	35,875
	847 Postage/Courier	10,900	10,000	200	500	2,750	200	-	24,550
	848 Printing	1,280	1,500	1,965	-	-	500	-	5,745
	852 Subscriptions	43,256	29,527	-	-	-	-	-	43,256
	854 Payment in lieu of taxes (PILOT)	-	-	-	-	-	-	-	29,527
	860 Portability Admin Fees	14,200	-	-	-	-	-	-	14,200
	862 PH PSS Expense	538,076	81,042	16,865	3,406,659	38,023	14,900	59,562	4,155,137
Other Total		1,851,089	1,192,830	141,284	36,000	672,039	69,400	4,954	3,967,606

Guam Housing and Urban Renewal Authority  
 FY 2023 Budget  
 Summary

		FY 2023							
<b>ALL PROGRAMS</b>									
<u>Budget Category</u>	<u>Budget Line Item</u>	Public and Indian Housing (AMP)	Housing Choice Vouchers (Section 8)	Supportive Housing for the Elderly (Guma Franklilat)	Capital Fund Program	Community Planning and Development Programs (CPD)	Central Office Cost Center (COCC)	Other Programs	Grand Total
Capital Outlays	855 Capital Outlays	820,413	100,000	200,000	2,695,184	28,841,665	-	-	32,657,261
Loan Payments	857 Loan Payments	-	-	126,480	-	-	-	-	126,480
Housing Assistance Payments	859 Housing Assistance Payments	-	43,478,153	-	-	-	-	-	43,478,153
Expenditures Total		7,905,015	47,501,828	1,031,228	6,630,289	32,245,316	2,460,446	135,432	97,913,553
(Surplus) Deficit		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



**Guam Housing and Urban Renewal Authority**  
**FY 2023 Budget**  
**Public and Indian Housing**  
**(Asset Management Properties)**

<u>Budget Category</u>	<u>FY 2023</u>				
	<u>AMP - 1</u>	<u>AMP - 2</u>	<u>AMP - 3</u>	<u>AMP - 4</u>	<u>Grand Total</u>
<b>Revenue</b>					
100 Operating Receipts	\$ (147,619)	\$ (145,896)	\$ (245,220)	\$ (525,401)	\$ (1,064,136)
101 Administrative Fees					
102 Interest Income	(300)	(379)	(468)	(479)	(1,626)
103 Other Income	(44,196)	(12,410)	(34,217)	(53,315)	(144,138)
104 Grants					
106 Subsidies - Federal	(1,049,037)	(1,068,703)	(1,217,009)	(1,427,137)	(4,761,887)
109 Year-end Cash Balance	(260,287)	(323,035)	(370,148)	(980,757)	(1,934,227)
110 Revenue - Management Fees	-	-	-	-	-
111 Revenue - Housing Assistance Payments	-	-	-	-	-
	<b>(1,501,440)</b>	<b>(1,550,423)</b>	<b>(1,867,063)</b>	<b>(2,987,089)</b>	<b>(7,906,015)</b>
<b>Revenue Total</b>					
<b>Expenditures:</b>					
Personnel					
801 Salaries and Wages	592,293	501,944	551,694	757,260	2,403,191
802 Overtime	25,000	50,000	25,200	15,000	115,200
803 Employee Benefits	336,387	310,596	352,008	438,660	1,437,651
	<b>953,680</b>	<b>862,540</b>	<b>928,902</b>	<b>1,210,920</b>	<b>3,956,042</b>
<b>Personnel Total</b>					
Utilities					
804 Electricity	39,000	32,000	36,000	75,000	182,000
805 Water/Sewage	2,000	18,000	56,400	50,000	126,400
	<b>41,000</b>	<b>50,000</b>	<b>92,400</b>	<b>125,000</b>	<b>308,400</b>
<b>Utilities Total</b>					
Travel					
810 Off-Island Travel	-	-	-	5,000	5,000
Contractual					
807 Security Deposit					
812 Auto Maintenance	12,000	10,700	24,000	20,000	66,700
813 Auto - Gas	12,500	10,000	17,030	10,000	49,530
814 Communication	7,000	9,400	14,520	12,000	42,920
815 Copy Machine	4,000	3,500	3,181	8,520	19,201
816 Custodial Services	5,000	7,000	20,736	5,460	38,196
817 Insurance Services	13,550	22,500	35,059	35,250	106,359
818 Storage					
820 Property Management Fee	145,389	151,137	183,313	209,340	689,179
821 Bookkeeping Fee	13,658	14,198	17,220	19,665	64,741
822 Asset Management Fee	18,960	19,560	23,400	28,080	90,000
824 Office Rent					
825 Legal	3,000	2,000	1,200	3,000	9,200
826 Office Equipment Maintenance					
827 Plumbing, Sewer Services	9,000	3,000		20,000	32,000
828 Professional Services	9,000	55,000	32,400	60,000	156,400
829 Protective Services	5,000	2,000	1,200	50,000	58,200

**Guam Housing and Urban Renewal Authority**  
**FY 2023 Budget**  
**Public and Indian Housing**  
**(Asset Management Properties)**

<u>Budget Category</u>	<u>Budget Line Item</u>	FY 2023				<u>Grand Total</u>
		<u>AMP - 1</u>	<u>AMP - 2</u>	<u>AMP - 3</u>	<u>AMP - 4</u>	
	830 Software Maintenance	2,733	12,000	7,800	15,000	37,533
	832 Audit	1,200	2,440		3,000	6,640
	833 Advertising	1,000	2,000	4,800	3,000	10,800
	850 Maintenance Contrats	34,500	23,000	120,000	145,000	322,500
	851 Staff Training	8,000	10,000	12,000	21,000	51,000
<b>Contractual Total</b>		<b>305,490</b>	<b>359,435</b>	<b>517,859</b>	<b>668,315</b>	<b>1,851,099</b>
<b>Equipment</b>	<b>831 Equipment</b>	<b>65,632</b>	<b>91,000</b>	<b>124,703</b>	<b>145,650</b>	<b>426,985</b>
<b>Other</b>	835 Collection Loss	6,000	10,000	18,000	75,000	109,000
	836 Computer Services		3,000			3,000
	839 Custodial Supplies	600	500		3,000	4,100
	842 Membership Dues	1,500	800		3,000	5,300
	843 Miscellaneous	1,500	6,100	5,400	11,600	24,600
	844 Office Supplies	3,500	5,000	6,000	3,500	18,000
	845 Ordinary Maintenance & Materials	40,000	60,000	78,000	90,000	268,000
	846 Office Building Repair & Maintenance	2,000			25,000	27,000
	847 Postage/Courier	500	3,500	1,440	4,000	9,440
	848 Printing	3,000	1,000	2,400	4,500	10,900
	852 Subscriptions	500	100	180	500	1,280
	854 Payment in lieu of taxes (PILOT)	2,073	10,448	579	30,156	43,256
	860 Portability Admin Fees					
	862 PH FSS Expense		3,000	1,200	10,000	14,200
<b>Other Total</b>		<b>61,173</b>	<b>103,448</b>	<b>113,199</b>	<b>260,256</b>	<b>538,076</b>
<b>Capital Outlays</b>	<b>855 Capital Outlays</b>	<b>74,465</b>	<b>84,000</b>	<b>90,000</b>	<b>571,948</b>	<b>820,413</b>
<b>Loan Payments</b>	<b>857 Loan Payments</b>	-	-	-	-	-
<b>Housing Assistance Payments</b>	<b>859 Housing Assistance Payments</b>	-	-	-	-	-
<b>Expenditures Total</b>		<b>1,501,440</b>	<b>1,550,423</b>	<b>1,867,063</b>	<b>2,987,089</b>	<b>7,906,015</b>
<b>(Surplus) Deficit</b>		\$ -	\$ -	\$ -	\$ -	\$ -

**Guam Housing and Urban Renewal Authority  
FY 2023 Budget  
Public and Indian Housing  
(Asset Management Properties)**

Budget Category	Budget Line Item	FY 2022 Approved Budget				FY 2022 Actual (06-30-2022)					
		AMP - 1	AMP - 2	AMP - 3	AMP - 4	Grand Total	AMP - 1	AMP - 2	AMP - 3	AMP - 4	Grand Total
Revenue	100 Operating Receipts	\$ (28,736)	\$ (114,120)	\$ (59,613)	\$ (289,118)	\$ (491,587)	\$ (110,714)	\$ (101,078)	\$ (153,819)	\$ (394,051)	\$ (759,662)
	101 Administrative Fees	(474)	(693)	(1,076)	(1,005)	(3,248)	(225)	(284)	(351)	(359)	(1,219)
	102 Interest Income	(33,432)	(7,062)	(24,551)	(31,233)	(96,278)	(33,147)	(9,308)	(25,663)	(39,986)	(108,104)
	103 Other Income										
	104 Grants										
	106 Subsidies - Federal	(1,088,685)	(1,125,050)	(1,273,509)	(1,482,784)	(4,970,028)	(786,778)	(801,527)	(912,757)	(1,070,353)	(3,571,415)
	109 Year-end Cash Balance	(12,387)	(154,233)	(84,326)	(2,219,365)	(2,470,311)					
	110 Revenue - Management Fees										
	111 Revenue - Housing Assistance Payments										
	<b>Revenue Total</b>		<b>(1,163,713)</b>	<b>(1,401,158)</b>	<b>(1,443,075)</b>	<b>(4,023,505)</b>	<b>(912,197)</b>	<b>(912,197)</b>	<b>(1,092,590)</b>	<b>(1,504,749)</b>	<b>(4,440,400)</b>
	Expenditures: Personnel	801 Salaries and Wages	474,866	422,577	469,777	659,430	2,026,650	354,328	347,855	309,081	396,805
802 Overtime		12,000	33,819	21,000	21,500	88,319	18,280	29,550	34,099	62,723	144,652
803 Employee Benefits		179,554	187,459	239,188	278,589	884,790	145,848	119,740	130,313	155,874	551,775
<b>Personnel Total</b>		<b>666,420</b>	<b>643,855</b>	<b>729,965</b>	<b>959,519</b>	<b>2,999,759</b>	<b>518,456</b>	<b>497,145</b>	<b>473,493</b>	<b>615,402</b>	<b>2,104,496</b>
Utilities	804 Electricity	25,000	26,000	30,000	50,000	131,000	23,058	19,455	19,615	28,240	90,368
805 Water/Sewage	3,000	15,000	47,000	126,000	191,000	528	7,652	28,860	23,454	60,495	
<b>Utilities Total</b>	<b>28,000</b>	<b>41,000</b>	<b>77,000</b>	<b>176,000</b>	<b>322,000</b>	<b>23,586</b>	<b>27,108</b>	<b>48,475</b>	<b>51,695</b>	<b>150,863</b>	
Travel	810 Off-Island Travel	-	-	-	5,000	5,000	-	-	-	-	-
Contractual	807 Security Deposit	12,000	9,000	9,500	10,000	40,500	2,149	5,960	2,662	11,448	22,219
	812 Auto Maintenance	10,000	7,000	13,100	9,000	39,100	777	1,364	3,067	2,802	8,010
	813 Auto - Gas	7,500	9,400	12,100	12,000	41,000	6,767	6,870	6,544	13,432	33,614
	814 Communication	4,000	3,500	2,651	3,000	13,151	951	442	1,301	1,695	2,695
	815 Copy Machine	5,000	7,000	17,280	11,000	40,280	632	1,260	2,520	1,430	5,842
	816 Custodial Services	13,550	22,427	29,216	35,250	100,443	17,069	16,505	19,257	22,418	75,250
	817 Insurance Services										
	818 Storage										
	820 Property Management Fee	128,653	127,756	151,844	184,352	592,606	94,212	98,975	110,708	139,973	443,868
	821 Bookkeeping Fee	13,980	13,882	16,500	20,033	64,394	10,238	10,755	12,030	15,210	48,233
	822 Asset Management Fee	18,960	19,560	23,400	28,080	90,000	14,220	14,670	17,550	21,060	67,500
	824 Office Rent										
	825 Legal	2,000	3,000	1,000	2,000	8,000	7,826	2,449	2,468	3,265	16,008
	826 Office Equipment Maintenance										
	827 Plumbing, Sewer Services	9,000	3,000	10,000	20,000	42,000	5,348	2,124	828	6,512	12,989
	828 Professional Services	10,945	54,659	27,000	60,000	152,604	3,525	1,040	2,010	6,098	7,978
	829 Protective Services	6,000	2,000	1,000	35,000	44,000	840	1,739	2,100	2,968	12,114
830 Software Maintenance	6,000	12,000	6,500	15,000	39,500	1,296	1,356	1,811	1,764	5,952	
832 Audit	1,200	2,440	1,000	3,000	7,640	271	271	811	1,867	3,218	
833 Advertising	1,000	2,000	4,000	2,000	9,000	26,442	26,502	64,222	41,298	158,464	
850 Maintenance Contrats	30,000	23,180	100,000	155,000	308,180	2,044	722	1,295	4,408	8,470	
851 Staff Training	8,000	10,000	10,000	21,000	49,000	<b>196,345</b>	<b>196,662</b>	<b>247,509</b>	<b>297,255</b>	<b>937,771</b>	
<b>Contractual Total</b>	<b>287,788</b>	<b>331,803</b>	<b>436,091</b>	<b>625,715</b>	<b>1,681,398</b>	<b>26,926</b>	<b>61,268</b>	<b>37,102</b>	<b>88,772</b>	<b>214,068</b>	
Equipment	831 Equipment	80,332	175,401	103,919	235,000	594,652	(4,234)	(19,792)	(31,460)	(47,641)	(103,128)
Other	835 Collection Loss	6,000	10,000	15,000	25,000	56,000					

Guam Housing and Urban Renewal Authority  
 FY 2023 Budget  
 Public and Indian Housing  
 (Asset Management Properties)

Budget Category	FY 2022 Approved Budget				FY 2022 Actual (06-30-2022)					
	AMP - 1	AMP - 2	AMP - 3	AMP - 4	Grand Total	AMP - 1	AMP - 2	AMP - 3	AMP - 4	Grand Total
836 Computer Services	600	500	500	1,000	2,600	303	1,285	34,898	2,390	37,591
839 Custodial Supplies	1,500	800	1,750	3,000	7,050	1,247	1,538	1,538	1,846	5,916
842 Membership Dues	1,500	6,100	4,500	11,600	23,700	566	1,168	6,350	688	8,773
843 Miscellaneous	3,500	5,000	5,000	3,000	16,500	5,426	10,969	2,250	34,239	52,884
844 Office Supplies	30,000	57,500	65,000	85,000	237,500	35,419	48,943	47,208	48,614	180,183
845 Ordinary Maintenance & Materials	2,000	-	-	25,000	27,000	15	1,075	136	2,507	3,733
846 Office Building Repair & Maintenance	500	2,500	1,200	2,500	6,700	90	95	779	990	1,769
848 Printing	3,000	1,000	2,000	3,000	9,000	13,921	17,830	123	158	467
852 Subscriptions	500	50	150	500	1,200	-	-	12,475	39,978	84,204
854 Payment in lieu of taxes (PILOT)	74	7,312	-	11,312	18,697	-	-	-	-	-
860 Portability Admin Fees	2,000	2,962	1,000	10,000	15,962	-	687	-	11,575	12,262
862 PH FSS Expense	<u>51,174</u>	<u>93,724</u>	<u>96,100</u>	<u>180,912</u>	<u>421,909</u>	<u>52,752</u>	<u>62,261</u>	<u>74,297</u>	<u>95,344</u>	<u>284,654</u>
<b>Other Total</b>	<b>50,000</b>	<b>115,374</b>	<b>-</b>	<b>1,841,359</b>	<b>2,006,733</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital Outlays</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Loan Payments</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Housing Assistance Payments</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>859 Housing Assistance Payments</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditures Total</b>	<b>1,163,714</b>	<b>1,401,157</b>	<b>1,443,075</b>	<b>4,023,505</b>	<b>8,031,451</b>	<b>818,066</b>	<b>844,444</b>	<b>880,875</b>	<b>1,148,469</b>	<b>3,691,853</b>
<b>(Surplus) Deficit</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (112,798)</b>	<b>\$ (67,753)</b>	<b>\$ (211,715)</b>	<b>\$ (356,280)</b>	<b>\$ (748,547)</b>

**Guam Housing and Urban Renewal Authority**  
**FY 2023 Budget**  
**PUBLIC AND INDIAN HOUSING (AMP) CARES**

Budget Category	Budget Line Item	FY 2022 Approved Budget				FY 2022 Actual (06-30-2022)						
		AMP - 1	AMP - 2	AMP - 3	AMP - 4	Grand Total	AMP - 1	AMP - 2	AMP - 3	AMP - 4	Grand Total	
Revenue	100 Operating Receipts	-	-	-	-	-	-	-	-	-	-	-
	101 Administrative Fees	-	-	-	-	-	-	-	-	-	-	-
	102 Interest Income	-	-	-	-	-	-	-	-	-	-	-
	103 Other Income	-	-	-	-	-	-	-	-	-	-	-
	104 Grants	(20,620)	(20,620)	(20,620)	(20,620)	(82,479)	(82,479)	(107,268)	(87,340)	(58,292)	(100,918)	(353,818)
	106 Subsidies - Federal	-	-	-	-	-	-	-	-	-	-	-
	109 Year-end Cash Balance	-	-	-	-	-	-	-	-	-	-	-
	110 Revenue - Management Fees	-	-	-	-	-	-	-	-	-	-	-
	111 Revenue - Housing Assistance Payments	-	-	-	-	-	-	-	-	-	-	-
<b>Revenue Total</b>		<b>(20,620)</b>	<b>(20,620)</b>	<b>(20,620)</b>	<b>(20,620)</b>	<b>(82,479)</b>	<b>(82,479)</b>	<b>(107,268)</b>	<b>(87,340)</b>	<b>(58,292)</b>	<b>(100,918)</b>	<b>(353,818)</b>
Expenditures:												
Personnel	801 Salaries and Wages	-	-	-	-	-	-	-	-	-	-	-
	802 Overtime	-	-	-	-	-	-	15,444	20,723	9,952	30,957	77,076
	803 Employee Benefits	-	-	-	-	-	-	598	1,826	719	5,309	8,452
<b>Personnel Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>16,042</b>	<b>22,549</b>	<b>10,671</b>	<b>36,266</b>	<b>85,528</b>
Utilities	804 Electricity	-	-	-	-	-	-	-	-	-	-	-
	805 Water/Sewage	-	-	-	-	-	-	-	-	-	-	-
<b>Utilities Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Travel	810 Off-Island Travel	-	-	-	-	-	-	-	-	-	-	-
Contractual	807 Security Deposit	-	-	-	-	-	-	-	-	-	-	-
	812 Auto Maintenance	-	-	-	-	-	-	-	-	-	-	-
	813 Auto - Gas	-	-	-	-	-	-	-	-	-	-	-
	814 Communication	-	-	-	-	-	-	-	-	-	-	-
	815 Copy Machine	-	-	-	-	-	-	-	-	-	-	-
	816 Custodial Services	-	-	-	-	-	-	-	-	-	-	-
	817 Insurance Services	-	-	-	-	-	-	-	-	-	-	-
	818 Storage	-	-	-	-	-	-	-	-	-	-	-
	820 Property Management Fee	-	-	-	-	-	-	21,067	21,734	26,000	31,200	100,001
	821 Bookkeeping Fee	-	-	-	-	-	-	-	-	-	-	-
	822 Asset Management Fee	-	-	-	-	-	-	-	-	-	-	-
	824 Office Rent	-	-	-	-	-	-	-	-	-	-	-
	825 Legal	175	175	175	175	700	700	-	-	-	-	-
	826 Office Equipment Maintenance	-	-	-	-	-	-	-	-	-	-	-
	827 Plumbing, Sewer Services	-	-	-	-	-	-	-	-	-	-	-
	828 Professional Services	-	-	-	-	-	-	-	-	-	-	-
	829 Protective Services	-	-	-	-	-	-	-	-	-	-	-
	830 Software Maintenance	-	-	-	-	-	-	-	-	-	-	-
	832 Audit	-	-	-	-	-	-	-	-	-	-	-
	833 Advertising	-	-	-	-	-	-	-	-	-	-	-
	850 Maintenance Contrats	-	-	-	-	-	-	-	-	-	-	-
	851 Staff Training	-	-	-	-	-	-	-	-	-	-	-
<b>Contractual Total</b>		<b>1,050</b>	<b>1,050</b>	<b>1,050</b>	<b>1,050</b>	<b>1,050</b>	<b>1,050</b>	<b>22,145</b>	<b>26,015</b>	<b>31,506</b>	<b>37,199</b>	<b>116,865</b>

**Guam Housing and Urban Renewal Authority**  
**FY 2023 Budget**  
**PUBLIC AND INDIAN HOUSING (AMP) CARES**

Budget Category	Budget Line Item	FY 2022 Approved Budget				FY 2022 Actual (06-30-2022)					
		AMP - 1	AMP - 2	AMP - 3	AMP - 4	Grand Total	AMP - 1	AMP - 2	AMP - 3	AMP - 4	Grand Total
Equipment	831 Equipment	17,870	17,870	17,870	17,870	71,479	4,506	3,980	2,706	1,403	12,595
Other	835 Collection Loss										
	836 Computer Services										
	839 Custodial Supplies										
	842 Membership Dues										
	843 Miscellaneous										
	844 Office Supplies	875	875	875	875	3,500	39,836	29,210	20,583	89,629	
	845 Ordinary Maintenance & Materials										
	846 Office Building Repair & Maintenance										
	847 Postage/Courier	825	825	825	825	3,300					
	848 Printing										
	852 Subscriptions										
	854 Payment in lieu of taxes (PILOT)										
	860 Portability Admin Fees										
	862 PH FSS Expense										
Other Total		1,700	1,700	1,700	1,700	6,800	39,836	29,210	7,822	20,583	89,629
Capital Outlays	855 Capital Outlays										
Loan Payments	857 Loan Payments										
Housing Assistance Payments	859 Housing Assistance Payments										
Expenditures Total		20,620	20,620	20,620	20,620	82,479	82,529	81,754	52,705	95,451	304,617
(Surplus) Deficit		\$ -	\$ -	\$ -	\$ -	\$ -	\$ (24,739)	\$ (5,586)	\$ (5,587)	\$ (5,467)	\$ (49,201)

**Guam Housing and Urban Renewal Authority  
FY 2023 Budget  
Public and Indian Housing  
(Asset Management Properties)**

Line Item	Line Item Description	Budget Amount	AMP 1 Justification for FY2023 Budget
802	OVERTIME	\$25,000	Overtime warranted for AMP 1 to continue to meet 100% occupancy, after hour Emergencies and the expectation of a REAC inspection for the upcoming Fiscal Year.
804	ELECTRICITY	\$39,000	Increase in electricity warrants increase here. Actuals based on AMP 1's expenses are expected to exceed current budget of \$25,000. Expense is projected closer to \$30,518.61 x 25% (increases)= \$38,148.26 AMP 1 street lights at the sites; electricity for AMP 1 office and Recreational center providing outreach services to all public housing residents. Expenses for emergency general transfers (GT) required for health & safety will come out of this line item as well.
813	AUTO GAS	\$12,500	AMP 1 gas projections are at \$8686.30 x 30% (fuel increases) = \$11,292.19 Expenses this year is not an accurate measure for gas. Note: There are delays in processing payments in this area with Dept. Of Administration forwarding costs months later.
831	EQUIPMENT	\$65,632	Appliances: \$29,067; Equip-Maintenance \$4,565; MIS update \$2,000; File room cabinetry \$30,000 TOTAL: \$65,632.00 <b>FILE ROOM CABINETRY JUSTIFICATION:</b> In 2019, AMP 1 was relocated from the old office, now the Resident center at Toto Gardens, to its current location in front of the AMP 1 warehouse. Five (5) housing staff moved into significantly smaller office space with existing office equipment such as desks, chairs, filing cabinets etc. Due to the shortage of space, all existing filing cabinets were not able to fit. Storage space is lacking and there is an on-going need for dedicated file space in close proximity to the Housing staff.
845	ORDINARY MAINTENANCE AND MATERIALS	\$40,000	AMP 1 has a total of 158 units that require at least three years of file maintenance before disposing. This doesn't include other files not required in tenant folders but needing oversight until exiting the program.  There is open space of a little over 15 x 18 square feet located after the AMP 1 Lobby area. This is dedicated space for a filing system/cabinetry that could be <b>secured and easily accessible to housing staff and auditors</b> . It is <b>NOT</b> recommended to locate files in the warehouse which is dedicated space for appliances, consumables, maintenance tools and equipment. In fact, there are also files in the warehouse that is currently being reviewed & processed for shredding to hopefully clear up more room for appliance and maintenance tools & supply.  This is an increase from FY2022 as AMP 1 actuals has exceeded current budget. Under this line item. UPCS will resume for this FY 23 with REAC expected for early next year.
850	MAINTENANCE CONTRACTS	\$34,500	This line item addresses the fence area within the office compound, rental Equipment, AC service, small engine repair, global recycling (disposals refrig/stove/heaters) etc. The funds in this line item needs to be retained as contractors may be utilized this FY. <ul style="list-style-type: none"> <li>• AMP 1 currently has one contractor for grass cutting for about =<b>\$21,096</b> which is expected to increase as several areas may be added to next contract. Grass cutting contract is for all four (4) sites once a month and is expected to increase (estimate = <b>\$2,000</b>).</li> <li>• Servicing of AMP 1 AC units total of 9 Individual offices/clerk/lobby= \$100 x 7 = <b>\$700</b> Conference room/consumable = \$150 x 3 = <b>\$450</b></li> <li>• Disposals of appliances, household items, etc. through the year= <b>\$2,700</b></li> <li>• Pest control contracts for the year \$375 x 12 &amp; \$225 x 12 = <b>\$7,200</b></li> </ul>

**Guam Housing and Urban Renewal Authority**  
**FY 2023 Budget**  
**Public and Indian Housing**  
**(Asset Management Properties)**

Line Item	Line Item Description	Budget Amount	AMP 2 Justification for FY2023 Budget
106	SUBSIDIES-FEDERAL	(1,068,703)	The revenue projection sees an increase of approximately 158,817 from previous FY22; however, the expense projections have also increased due to anticipated market increases, public information announcements (GPA & GWA), and the general cost to operate the developments.
801	SALARIES	\$501,944	Salaries and benefits increased approximately 202,504 from the previous year. The reason for this is because AMP 2 was not previously fully staffed until now. Additionally, AMP 2 has hired more skilled maintenance workers whose salaries are comparable to their skillset. With the anticipated upcoming REAC inspection, we forecast that there will be overtime needed by all staff to prepare for the inspection, and an estimated 16,000 was identified to cover these costs.
802	OVERTIME	\$50,000	
803	EMPLOYEE BENEFITS	\$310,596	Increase in electricity rates. We recently completed the lights project at our basketball court in GHURA 100 Yona. As a result of the repairs and replacement of the lights, we have seen a significant increase in our power bill and increased this line item to cover those anticipated costs.
804	ELECTRICTY	\$32,000	
805	WATER/SEWAGE	\$18,000	Increase in water rates
813	AUTO GAS	\$10,000	Gas fuel increases
820	PROPERTY MANAGEMENT FEES	\$151,137	Propety Management Fees increased to \$79.84/UML
855	CAPITAL OUTLAY	\$84,000	Because of our aging fleet of vehicles, we have seen an increase in the submission of repairs for maintenance and this line item was increased to cover this area until we are able to secure newer vehicles. We placed the request for new vehicles in last year's budget which was approved; however, the procurement of the vehicles fell through. We are submitting the amounts again this year (84,000).



**Guam Housing and Urban Renewal Authority**  
**FY 2023 Budget**  
**Public and Indian Housing**  
**(Asset Management Properties)**

Line Item	Line Item Description	Budget Amount	AMP 3 Justification for FY2023 Budget
845	Ordinary Maintenance & Materials	\$78,000	Increase in cost of consumables
855	Capital Outlays	\$90,000	To purchase three vehicles: 2 trucks and 1 SUV

**Guam Housing and Urban Renewal Authority**  
**FY 2023 Budget**  
**Public and Indian Housing**  
**(Asset Management Properties)**

Line Item	Line Item Description	Budget Amount	AMP 4 Justification for FY2023 Budget
802	OVERTIME	\$15,000	Overtime for REAC inspection
804	ELECTRICITY	\$75,000	Guam Power rate increase
805	WATER/SEWAGE	\$50,000	Guam Waterworks rate increase
812	AUTO MAINTENANCE	\$20,000	To provide preventive maintenance of new fleet of vehicles
813	AUTO - GAS	\$10,000	Gas price increase
815	COPY MACHINE	\$8,520	Fiscal Year contract amount
829	PROTECTIVE SERVICES	\$50,000	Guam Police Clearances, Stationary and roaming guard services
833	ADVERTISING	\$3,000	Public Housing Action Plan and Close Wait List
831	EQUIPMENT	\$145,650	Refrigerators / Ranges Maintenance Equipment Maintenance Lockers Maintenance Tools Computers & Printers Docu Center
		100,000	
		15,000	
		10,000	
		10,000	
		6,650	
		4,000	
855	Capital Outlay	\$571,948	Concrete Pad for Dededo Elderly Mailboxes Replace Chain-Link Fence at G48 (front side and along side of units 5-10) Installation of Shut-Off Valves Replace interior hollow core doors to solid core doors Purchase of vehicles Tommy lifts
		6,000	
		21,448	
		250,000	
		150,000	
		130,000	
		14,500	

**Guam Housing and Urban Renewal Authority**  
**FY 2023 Budget**  
**HOUSING CHOICE VOUCHERS PROGRAMS**

		<b>FY 2023</b>				
<u>Budget Category</u>	<u>Budget Line Item</u>	<u>Housing Choice Vouchers</u>	<u>Emergency Housing Voucher</u>	<u>Housing Choice Vouchers CARES</u>	<u>Family Self Sufficiency ROSS</u>	<u>Grand Total</u>
<b>Revenue</b>	100 Operating Receipts	\$ -	\$ -	\$ -	\$ -	\$ -
	101 Administrative Fees	(3,269,862)	(18,506)	-	-	(3,288,368)
	102 Interest Income	-	-	-	-	-
	103 Other Income	-	(200,468)	-	-	(200,468)
	104 Grants	-	-	-	(191,709)	(191,709)
	106 Subsidies - Federal	(167,243)	-	-	-	(167,243)
	109 Year-end Cash Balance	-	-	-	-	-
	110 Revenue - Management Fees	(42,482,448)	(1,171,592)	-	-	(43,654,040)
	111 Revenue - Housing Assistance Payments	<u>(45,919,553)</u>	<u>(1,390,566)</u>	-	<u>(191,709)</u>	<u>(47,501,828)</u>
<b>Revenue Total</b>		1,463,712	50,000	-	127,889	1,641,601
<b>Expenditures:</b>		500	500	-	-	500
Personnel	801 Salaries and Wages	818,814	20,422	-	63,820	903,056
	802 Overtime	<u>2,282,526</u>	<u>70,922</u>	-	<u>191,709</u>	<u>2,545,157</u>
	803 Employee Benefits	8,000	-	-	-	-
<b>Personnel Total</b>		25,800	28,000	-	-	53,800
Utilities	804 Electricity	2,346	5,000	-	-	7,346
	805 Water/Sewage	<u>28,146</u>	<u>33,000</u>	-	-	<u>61,146</u>
<b>Utilities Total</b>		8,500	-	-	-	8,500
Travel	810 Off-Island Travel	-	-	-	-	-
Contractual	807 Security Deposit	5,000	93,581	-	-	93,581
	812 Auto Maintenance	24,950	50	-	-	5,000
	813 Auto - Gas	3,316	-	-	-	25,000
	814 Communication	12,000	-	-	-	3,316
	815 Copy Machine	8,000	-	-	-	12,000
	816 Custodial Services	6,500	-	-	-	8,000
	817 Insurance Services	653,972	18,506	-	-	6,500
	818 Storage	224,595	-	-	-	-
	820 Property Management Fee	-	-	-	-	672,478
	821 Bookkeeping Fee	-	-	-	-	224,595
	822 Asset Management Fee	-	-	-	-	-
	824 Office Rent	10,000	-	-	-	-
	825 Legal	3,000	-	-	-	10,000
	826 Office Equipment Maintenance	-	-	-	-	3,000
	827 Plumbing, Sewer Services	20,000	-	-	-	-
	828 Professional Services	-	-	-	-	20,000
	829 Protective Services	5,000	-	-	-	-
	830 Software Maintenance	45,860	1,500	-	-	5,000
	832 Audit	-	-	-	-	47,360

**Guam Housing and Urban Renewal Authority  
FY 2023 Budget  
HOUSING CHOICE VOUCHERS PROGRAMS**

		FY 2023				
<u>Budget Category</u>	<u>Budget Line Item</u>	<u>Housing Choice Vouchers</u>	<u>Emergency Housing Voucher</u>	<u>Housing Choice Vouchers CARES</u>	<u>Family Self Sufficiency ROSS</u>	<u>Grand Total</u>
	833 Advertising	16,000	1,000			17,000
	850 Maintenance Contrats	-				-
	851 Staff Training	40,000				40,000
	<b>Contractual Total</b>	<b>1,078,193</b>	<b>114,637</b>			<b>1,192,830</b>
	<b>Equipment</b>	<b>35,000</b>				<b>35,000</b>
<b>Other</b>	835 Collection Loss					-
	836 Computer Services					-
	839 Custodial Supplies	1,600				1,600
	842 Membership Dues	5,000				5,000
	843 Miscellaneous	3,000	415			3,415
	844 Office Supplies	15,000				15,000
	845 Ordinary Maintenance & Materials	5,000				5,000
	846 Office Building Repair & Maintenance	10,000				10,000
	847 Postage/Courier	10,000				10,000
	848 Printing	1,500				1,500
	852 Subscriptions					-
	854 Payment in lieu of taxes (PILOT)	29,527				29,527
	860 Portability Admin Fees					-
	862 PH FSS Expense					-
	<b>Other Total</b>	<b>80,627</b>	<b>415</b>			<b>81,042</b>
	<b>Capital Outlays</b>	<b>100,000</b>				<b>100,000</b>
	<b>Loan Payments</b>					-
	<b>Housing Assistance Payments</b>	<b>42,306,561</b>	<b>1,171,592</b>			<b>43,478,153</b>
	<b>Expenditures Total</b>	<b>45,919,553</b>	<b>1,390,566</b>		<b>191,709</b>	<b>47,501,828</b>
	<b>(Surplus) Deficit</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Guam Housing and Urban Renewal Authority  
FY 2023 Budget  
HOUSING CHOICE VOUCHERS PROGRAMS**

Budget Category	Budget Line Item	FY 2022 Approved Budget					FY 2022 Actual (06-30-2022)								
		Housing Choice Vouchers	Emergency Housing Voucher	Housing Choice Vouchers CARES	Family Self Sufficiency ROSS	Grand Total	Housing Choice Vouchers	Emergency Housing Voucher	Housing Choice Vouchers CARES	Family Self Sufficiency ROSS	Grand Total				
Revenue	100 Operating Receipts														
	101 Administrative Fees	(2,833,408)		(383,238)		(3,216,646)	(2,356,869)	(70,889)		(2,427,758)					
	102 Interest Income														
	103 Other Income	(95,829)	(118,912)		(138,883)	(352,624)	(59,873)	(150,351)	(388,590)	(1,011,814)					
	104 Grants														
	106 Subsidies - Federal	(188,677)				(188,677)			(47,911)	(236,588)					
	109 Year-end Cash Balance														
	110 Revenue - Management Fees	(37,460,000)	(1,405,224)			(38,865,224)	(33,576,375)	(878,694)		(34,455,069)					
	111 Revenue - Housing Assistance Payments	(40,977,914)	(1,524,136)	(383,238)	(138,883)	(42,924,171)	(35,993,117)	(1,099,934)	(436,501)	(37,631,179)					
Revenue Total		1,352,734	50,000	30,000	99,208	1,531,942	946,452	26,660	78,959	1,052,072					
Expenditures:		8,000	500	1,500	10,000	19,000	14,586	44,037		58,623					
Personnel	801 Salaries and Wages	503,517	20,422	42,254	39,675	605,868	349,074	10,076	5,474	397,272					
	802 Overtime														
	803 Employee Benefits	1,864,251	70,922	73,754	138,883	2,147,810	1,310,112	36,737	49,511	1,507,967					
Personnel Total		25,800				25,800	21,891	27,334		49,225					
Utilities	804 Electricity	2,346				2,346	1,169	4,474		5,643					
	805 Water/Sewage	28,146				28,146	23,060	31,808		54,869					
Utilities Total		8,500				8,500									
Travel	810 Off-Island Travel														
Contractual	807 Security Deposit	5,000				5,000	5,056	101,099		101,099					
	812 Auto Maintenance	18,000	50	500		18,550	1,887			5,056					
	813 Auto - Gas	3,316		11,679		14,995	14,540			1,887					
	814 Communication	12,000		5		12,005	1,715			1,715					
	815 Copy Machine	8,000		2,400		10,400	12,912	746		13,657					
	816 Custodial Services	6,500				6,500	7,915			7,915					
	817 Insurance Services														
	818 Storage	566,682				566,682	459,880	14,190	100,001	574,071					
	820 Property Management Fee	223,673				223,673	163,493			163,493					
	821 Bookkeeping Fee														
	822 Asset Management Fee	144,359				144,359	37,264			37,264					
	824 Office Rent	10,000		2,000		12,000	1,249			1,249					
	825 Legal	3,000				3,000									
	826 Office Equipment Maintenance	20,000		30,000		50,000	1,942	30		1,972					
	827 Plumbing, Sewer Services						33			33					
	828 Professional Services	5,000		10,000		15,000	15,679		44,752	60,432					
	829 Protective Services	45,860	1,500	1,500		48,860	49,752			49,752					
	830 Software Maintenance	10,000	500	500		11,000	4,525			4,525					
	832 Audit														
	833 Advertising	40,000				40,000									
	850 Maintenance Contracts	1,121,390	2,050	58,584		1,182,024	777,842	116,065	144,753	1,038,660					
	851 Staff Training	25,000		45,000		70,000	126,818		9,122	135,940					
Contractual Total		1,121,390	2,050	58,584		1,182,024	777,842	116,065	144,753	1,038,660					
Equipment	831 Equipment														
Other	835 Collection Loss														

**Guam Housing and Urban Renewal Authority  
FY 2023 Budget  
HOUSING CHOICE VOUCHERS PROGRAMS**

Budget Category	Budget Line Item	FY 2022 Approved Budget					FY 2022 Actual (06-30-2022)				
		Housing Choice Vouchers	Emergency Housing Voucher	Housing Choice Vouchers CARES	Family Self Sufficiency ROSS	Grand Total	Housing Choice Vouchers	Emergency Housing Voucher	Housing Choice Vouchers CARES	Family Self Sufficiency ROSS	Grand Total
	836 Computer Services	1,600		2,400		4,000	807			807	
	839 Custodial Supplies	5,000				5,000	3,871			3,871	
	842 Membership Dues	3,000	42,740	1,500		47,240	2,244			2,289	
	843 Miscellaneous	5,000	2,000	31,500		38,500	28,866		8,114	37,026	
	844 Office Supplies										
	845 Ordinary Maintenance & Materials	5,000		5,000		10,000	4,025			4,025	
	846 Office Building Repair & Maintenance	10,000	1,200	15,000		26,200	14,078			14,078	
	847 Postage/Courier	10,000		500		10,500	6,315			6,315	
	848 Printing	1,500				1,500					
	852 Subscriptions										
	854 Payment in lieu of taxes (PILOT)										
	860 Portability Admin Fees	29,527				29,527	27,018			27,018	
	862 PH FSS Expense										
<b>Other Total</b>		<b>70,627</b>	<b>45,940</b>	<b>55,900</b>		<b>172,467</b>	<b>87,224</b>	<b>90</b>	<b>8,114</b>	<b>95,429</b>	
<b>Capital Outlays</b>	<b>855 Capital Outlays</b>			<b>150,000</b>		<b>150,000</b>	<b>6,995</b>		<b>225,000</b>	<b>231,995</b>	
<b>Loan Payments</b>	<b>857 Loan Payments</b>										
<b>Housing Assistance Payments</b>	<b>859 Housing Assistance Payments</b>	<b>37,460,000</b>	<b>1,405,224</b>			<b>38,865,224</b>	<b>29,529,784</b>	<b>878,694</b>		<b>30,408,478</b>	
<b>Expenditures Total</b>		<b>40,577,914</b>	<b>1,524,136</b>	<b>383,238</b>	<b>138,883</b>	<b>42,624,171</b>	<b>31,861,836</b>	<b>1,063,394</b>	<b>436,501</b>	<b>33,473,338</b>	
<b>(Surplus) Deficit</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ (4,131,280)	\$ (36,540)	\$ -	\$ (4,157,840)	

**Guam Housing and Urban Renewal Authority  
FY 2023 Budget  
Supportive Housing for the Elderly**

**FY 2023**

<u>Budget Category</u>	<u>Budget Line Item</u>	<u>Supportive Housing for the Elderly Guma Trankilidat</u>	<u>Multi-Family Housing Service Coordinator (MFSC)</u>	<u>Multi-Family Housing Service Coordinator (MFSC)</u>	<u>Grand Total</u>
<b>Revenue</b>		\$ (110,568)	\$ -	\$ -	\$ (110,568)
	100 Operating Receipts				-
	101 Administrative Fees	(100)			(100)
	102 Interest Income	(2,200)			(2,200)
	103 Other Income				-
	104 Grants				-
	106 Subsidies - Federal	(777,336)	(69,347)		(846,683)
	109 Year-end Cash Balance	(71,676)			(71,676)
	110 Revenue - Management Fees				-
	111 Revenue - Housing Assistance Payments				-
<b>Revenue Total</b>		<b>(961,880)</b>	<b>(69,347)</b>		<b>(1,031,228)</b>
<b>Expenditures:</b>					
Personnel					
	801 Salaries and Wages	120,662	45,689		166,351
	802 Overtime	2,400			2,400
	803 Employee Benefits	63,423	21,223		84,646
<b>Personnel Total</b>		<b>186,485</b>	<b>66,912</b>		<b>253,397</b>
Utilities					
	804 Electricity	179,200			179,200
	805 Water/Sewage	99,000			99,000
<b>Utilities Total</b>		<b>278,200</b>			<b>278,200</b>
Travel					
	810 Off-Island Travel	5,000			5,000
Contractual					
	807 Security Deposit				-
	812 Auto Maintenance	2,000			2,000
	813 Auto - Gas	1,000			1,000
	814 Communication	5,000			5,000
	815 Copy Machine				-
	816 Custodial Services	14,000			14,000
	817 Insurance Services	14,500			14,500
	818 Storage				-
	820 Property Management Fee	45,864			45,864
	821 Bookkeeping Fee				-
	822 Asset Management Fee				-
	824 Office Rent	2,000			2,000
	825 Legal				-
	826 Office Equipment Maintenance				-
	827 Plumbing, Sewer Services				-
	828 Professional Services	7,000			7,000
	829 Protective Services	500			500
	830 Software Maintenance	5,000			5,000

Guam Housing and Urban Renewal Authority  
 FY 2023 Budget  
 Supportive Housing for the Elderly

FY 2023

<u>Budget Category</u>	<u>Budget Line Item</u>	Supportive Housing for the Elderly Guma Trankilidat	Multi-Family Housing Service Coordinator (MFSC)	Multi-Family Housing Service Coordinator (MFSC) CARES	<u>Grand Total</u>
	832 Audit	1,000			1,000
	833 Advertising	3,000			3,000
	850 Maintenance Contracts	37,000			37,000
	851 Staff Training	2,400	1,020		3,420
<b>Contractual Total</b>		<b>140,264</b>	<b>1,020</b>		<b>141,284</b>
<b>Equipment</b>	<b>831 Equipment</b>	<b>10,000</b>			<b>10,000</b>
<b>Other</b>	835 Collection Loss				-
	836 Computer Services				-
	839 Custodial Supplies				-
	842 Membership Dues				-
	843 Miscellaneous	1,200			1,200
	844 Office Supplies	1,600	600		2,200
	845 Ordinary Maintenance & Materials	10,000			10,000
	846 Office Building Repair & Maintenance				-
	847 Postage/Courier	1,300			1,300
	848 Printing	200			200
	852 Subscriptions	1,150	815		1,965
	854 Payment in lieu of taxes (PILOT)				-
	860 Portability Admin Fees				-
	862 PH FSS Expense				-
<b>Other Total</b>		<b>15,450</b>	<b>1,415</b>		<b>16,865</b>
<b>Capital Outlays</b>	<b>855 Capital Outlays</b>	<b>200,000</b>			<b>200,000</b>
<b>Loan Payments</b>	<b>857 Loan Payments</b>	<b>126,480</b>			<b>126,480</b>
<b>Housing Assistance Payments</b>	<b>859 Housing Assistance Payments</b>				-
<b>Expenditures Total</b>		<b>961,880</b>	<b>69,347</b>		<b>1,031,228</b>
<b>(Surplus) Deficit</b>		<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>



Guam Housing and Urban Renewal Authority  
 FY 2023 Budget  
 Supportive Housing for the Elderly

		FY 2022 Approved Budget				FY 2022 Actuals (06-30-2022)			
Budget Category	Budget Line Item	Supportive Housing for the Elderly Guma Trankilidat	Multi-Family Housing Service Coordinat or (MFSC) CARES	Multi-Family Housing Service Coordinat or (MFSC) CARES	Grand Total	Supportive Housing for the Elderly Guma Trankilidat	Multi-Family Housing Service Coordinat or (MFSC) CARES	Multi-Family Housing Service Coordinat or (MFSC) CARES	Grand Total
Revenue	100 Operating Receipts	\$ (112,739)	\$ -	\$ -	\$ (112,739)	\$ (80,981)	\$ -	\$ -	\$ (80,981)
	101 Administrative Fees	(60)			(60)	(90)			(90)
	102 Interest Income	(2,925)			(2,925)	(2,016)			(2,016)
	103 Other Income							(1,023)	(1,023)
	104 Grants								
	106 Subsidies - Federal	(651,073)	(65,089)		(716,162)	(480,453)	(79,736)		(560,189)
	109 Year-end Cash Balance	(105,255)			(105,255)				
	110 Revenue - Management Fees								
	111 Revenue - Housing Assistance Payments								
<b>Revenue Total</b>		<b>(872,052)</b>	<b>(65,089)</b>		<b>(937,141)</b>	<b>(563,541)</b>	<b>(79,736)</b>	<b>(1,023)</b>	<b>(644,300)</b>
Expenditures:									
Personnel	801 Salaries and Wages	113,927	42,134		156,061	80,121	29,183		109,304
	802 Overtime	2,400			2,400	6,765			6,765
	803 Employee Benefits	43,987	18,485		62,472	30,526	13,001		43,527
<b>Personnel Total</b>		<b>160,314</b>	<b>60,619</b>		<b>220,933</b>	<b>117,412</b>	<b>42,184</b>		<b>159,596</b>
Utilities	804 Electricity	140,000			140,000	97,762			97,762
	805 Water/Sewage	90,000			90,000	53,914			53,914
<b>Utilities Total</b>		<b>230,000</b>			<b>230,000</b>	<b>151,676</b>			<b>151,676</b>
Travel	810 Off-Island Travel	5,000			5,000				
Contractual	807 Security Deposit	1,000			1,000	15			15
	812 Auto Maintenance	1,600			1,600	654			654
	813 Auto - Gas	5,000			5,000	2,835			2,835
	814 Communication								
	815 Copy Machine								
	816 Custodial Services	13,000			13,000	1,451			1,451
	817 Insurance Services	9,800			9,800	4,799			4,799
	818 Storage								
	820 Property Management Fee	44,688			44,688	33,696			33,696
	821 Bookkeeping Fee								
	822 Asset Management Fee								
	824 Office Rent								
	825 Legal	1,200			1,200	14,931			14,931
	826 Office Equipment Maintenance								
	827 Plumbing, Sewer Services	5,000			5,000				
	828 Professional Services	6,670			6,670	130			130
	829 Protective Services	500			500	7,979			7,979
	830 Software Maintenance	5,000	595		5,595	4,893	595		5,488
	832 Audit	1,000			1,000	762			762
	833 Advertising	5,000			5,000	2,527			2,527

Guam Housing and Urban Renewal Authority  
 FY 2023 Budget  
 Supportive Housing for the Elderly

Budget Category	Budget Line Item	FY 2022 Approved Budget				FY 2022 Actuals (06-30-2022)			
		Supportive Housing for the Elderly Guma Trankilidat	Multi-Family Housing Service Coordinat or (MFSC) CARES	Multi-Family Housing Service Coordinat or (MFSC) CARES	Grand Total	Supportive Housing for the Elderly Guma Trankilidat	Multi-Family Housing Service Coordinat or (MFSC) CARES	Multi-Family Housing Service Coordinat or (MFSC) CARES	Grand Total
Contractual Total	850 Maintenance Contrats	31,750	-	-	31,750	33,606	-	-	33,606
	851 Staff Training	2,400	275	-	2,675	833	208	-	1,041
		<u>133,608</u>	<u>870</u>	-	<u>134,478</u>	<u>109,111</u>	<u>803</u>	-	<u>109,914</u>
Equipment	831 Equipment	13,200	-	-	13,200	14,576	-	-	14,576
Other	835 Collection Loss	-	-	-	-	(3,085)	-	-	(3,085)
	836 Computer Services	-	-	-	-	-	-	-	-
	839 Custodial Supplies	-	-	-	-	-	-	-	-
	842 Membership Dues	1,000	-	-	1,000	76	220	-	296
	843 Miscellaneous	1,200	-	-	1,200	1,160	-	-	1,160
	844 Office Supplies	1,600	3,600	-	5,200	1,186	-	-	1,186
	845 Ordinary Maintenance & Materials	10,000	-	-	10,000	4,396	-	-	4,396
	846 Office Building Repair & Maintenance	-	-	-	-	-	-	-	-
	847 Postage/Courier	1,300	-	-	1,300	202	-	-	202
	848 Printing	200	-	-	200	-	-	-	-
	852 Subscriptions	150	-	-	150	(48)	-	-	(48)
	854 Payment in lieu of taxes (PILOT)	-	-	-	-	-	-	-	-
	860 Portability Admin Fees	-	-	-	-	-	-	-	-
	862 PH FSS Expense	-	-	-	-	-	-	-	-
Other Total		<u>15,450</u>	<u>3,600</u>	-	<u>19,050</u>	<u>3,886</u>	<u>220</u>	-	<u>4,106</u>
Capital Outlays	855 Capital Outlays	188,000	-	-	188,000	210,800	-	-	210,800
Loan Payments	857 Loan Payments	126,480	-	-	126,480	94,860	-	-	94,860
Housing Assistance Payments	859 Housing Assistance Payments	-	-	-	-	-	-	-	-
Expenditures Total		<u>872,052</u>	<u>65,089</u>	-	<u>937,141</u>	<u>702,320</u>	<u>43,207</u>	-	<u>745,527</u>
(Surplus) Deficit		\$ -	\$ -	\$ -	\$ -	\$ 138,780	\$ (36,529)	\$ (1,023)	\$ 101,228

**Guam Housing and Urban Renewal Authority  
FY 2023 Budget  
Capital Fund Program**

<u>Budget Category</u>	<u>FY 2023</u>				<u>Grand Total</u>
	<u>GQ501-19</u>	<u>GQ501-20</u>	<u>GQ501-21</u>	<u>GQ501-22</u>	
<b>Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -
100 Operating Receipts					
101 Administrative Fees					
102 Interest Income					
103 Other Income					
104 Grants					
106 Subsidies - Federal	(310,249)	(784,674)	(2,334,275)	(3,201,091)	(6,630,289)
109 Year-end Cash Balance					
110 Revenue - Management Fees					
111 Revenue - Housing Assistance Payments					
<b>Revenue Total</b>	<b>(310,249)</b>	<b>(784,674)</b>	<b>(2,334,275)</b>	<b>(3,201,091)</b>	<b>(6,630,289)</b>
<b>Expenditures:</b>					
Personnel					
801 Salaries and Wages	27,323	27,323	27,323		81,970
802 Overtime	5,000	5,000	5,000		15,000
803 Employee Benefits	17,421	17,421	17,421		52,263
<b>Personnel Total</b>	<b>49,744</b>	<b>49,744</b>	<b>49,744</b>		<b>149,233</b>
Utilities					
804 Electricity					
805 Water/Sewage					
<b>Utilities Total</b>					
Travel					
810 Off-Island Travel	5,000	5,000	5,000		15,000
Contractual					
807 Security Deposit					
812 Auto Maintenance		500	500		1,000
813 Auto - Gas	750	750			1,500
814 Communication					
815 Copy Machine					
816 Custodial Services					
817 Insurance Services					
818 Storage					
820 Property Management Fee					
821 Bookkeeping Fee					
822 Asset Management Fee					
824 Office Rent					
825 Legal		500	500		1,000
826 Office Equipment Maintenance					
827 Plumbing, Sewer Services					
828 Professional Services	5,000	6,000	6,000		17,000
829 Protective Services					

**Guam Housing and Urban Renewal Authority  
FY 2023 Budget  
Capital Fund Program**

<u>Budget Category</u>	<u>Budget Line Item</u>	<u>FY 2023</u>			<u>Grand Total</u>
		<u>GQ501-19</u>	<u>GQ501-20</u>	<u>GQ501-21</u>	
	830 Software Maintenance		250	250	500
	832 Audit				-
	833 Advertising				-
	850 Maintenance Contrats	5,000	5,000	5,000	15,000
	851 Staff Training	<u>10,750</u>	<u>13,000</u>	<u>12,250</u>	<u>36,000</u>
<b>Contractual Total</b>					
<b>Equipment</b>	<b>831 Equipment</b>	<b>102,863</b>	<b>122,030</b>	<b>103,311</b>	<b>328,204</b>
<b>Other</b>	835 Collection Loss				-
	836 Computer Services				-
	839 Custodial Supplies				-
	842 Membership Dues				-
	843 Miscellaneous	150	89,989	64,489	3,201,091
	844 Office Supplies		150	200	500
	845 Ordinary Maintenance & Materials				-
	846 Office Building Repair & Maintenance		25,000	25,000	50,000
	847 Postage/Courier	25	25	50	100
	848 Printing	500			500
	852 Subscriptions				-
	854 Payment in lieu of taxes (PILOT)				-
	860 Portability Admin Fees				-
	862 PH FSS Expense				-
<b>Other Total</b>		<b>675</b>	<b>115,164</b>	<b>89,739</b>	<b>3,201,091</b>
<b>Capital Outlays</b>	<b>855 Capital Outlays</b>	<b>141,217</b>	<b>479,736</b>	<b>2,074,231</b>	<b>2,695,184</b>
<b>Loan Payments</b>	<b>857 Loan Payments</b>				
<b>Housing Assistance Payments</b>	<b>859 Housing Assistance Payments</b>				
<b>Expenditures Total</b>		<b>310,249</b>	<b>784,674</b>	<b>2,334,275</b>	<b>6,630,289</b>
<b>(Surplus) Deficit</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Guam Housing and Urban Renewal Authority  
FY 2023 Budget  
Capital Fund Program**

Budget Category	Budget Line Item	FY 2022 Approved Budget			FY 2022 Actual (06-30-2022)					
		Q501-19	Q501-20	Q501-21	Q501-22	Q501-19	Q501-20	Q501-21	Q501-22	Grand Total
Revenue	100 Operating Receipts	-	-	-	-	-	-	-	-	-
	101 Administrative Fees	-	-	-	-	-	-	-	-	-
	102 Interest Income	-	-	-	-	-	-	-	-	-
	103 Other Income	-	-	-	-	-	-	-	-	-
	104 Grants	-	-	-	-	-	-	-	-	-
	106 Subsidies - Federal	(868,356)	(1,048,055)	(2,600,451)	-	(692,962)	(115,816)	-	(1,211,496)	-
	109 Year-end Cash Balance	-	-	-	-	-	-	-	-	-
	110 Revenue - Management Fees	-	-	-	-	-	-	-	-	-
	111 Revenue - Housing Assistance Payments	-	-	-	-	-	-	-	-	-
<b>Revenue Total</b>		<b>(868,356)</b>	<b>(1,048,055)</b>	<b>(2,600,451)</b>		<b>(693,712)</b>	<b>(115,816)</b>		<b>(1,212,246)</b>	
Expenditures:										
Personnel	801 Salaries and Wages	50,000	123,850			57,519			95,236	
	802 Overtime	37,155	44,845			22,833			34,872	
	803 Employee Benefits	87,155	168,695			49,756			130,108	
<b>Personnel Total</b>										
Utilities	804 Electricity	4,000	4,000							
	805 Water/Sewage	2,500	2,500							
<b>Utilities Total</b>		<b>6,500</b>	<b>6,500</b>							
Travel	810 Off-Island Travel	-	-	-	-	-	-	-	-	-
Contractual	807 Security Deposit	-	-	-	-	-	-	-	-	-
	812 Auto Maintenance	-	-	-	-	-	-	-	-	-
	813 Auto - Gas	-	-	-	-	-	-	-	-	-
	814 Communication	-	-	-	-	-	-	-	-	-
	815 Copy Machine	-	-	-	-	-	-	-	-	-
	816 Custodial Services	2,000	2,000							
	817 Insurance Services	-	-	-	-	-	-	-	-	-
	818 Storage	-	-	-	-	-	-	-	-	-
	820 Property Management Fee	-	-	-	-	-	-	-	-	-
	821 Bookkeeping Fee	-	-	-	-	-	-	-	-	-
	822 Asset Management Fee	-	-	-	-	-	-	-	-	-
	824 Office Rent	500	500							
	825 Legal	-	-	-	-	-	-	-	-	-
	826 Office Equipment Maintenance	-	-	-	-	-	-	-	-	-
	827 Plumbing, Sewer Services	-	-	-	-	-	-	-	-	-
	828 Professional Services	10,000	10,000				415		480	
	829 Protective Services	-	-	-	-	-	-	-	-	-
	830 Software Maintenance	-	-	-	-	-	-	-	-	-
	832 Audit	500	500							
	833 Advertising	4,000	5,776			792	2,880		3,672	
	850 Maintenance Contrcats	-	-	-	-	-	-	-	-	-
	851 Staff Training	25,000	25,000			276	1,640		1,916	
<b>Contractual Total</b>		<b>42,000</b>	<b>43,776</b>			<b>1,068</b>	<b>4,935</b>		<b>6,068</b>	
Equipment	831 Equipment	250	250						2,625	
Other	835 Collection Loss	-	-	-	-	-	-	-	-	-
	836 Computer Services	-	-	-	-	-	-	-	-	-
	839 Custodial Supplies	-	-	-	-	-	-	-	-	-
	842 Membership Dues	-	-	-	-	-	-	-	-	-

**Guam Housing and Urban Renewal Authority  
FY 2023 Budget  
Capital Fund Program**

Budget Category	Budget Line Item	FY 2022 Approved Budget			FY 2022 Actual (06-30-2022)		
		Q0501-19	Q0501-20	Q0501-21	Q0501-22	Q0501-21	Q0501-22
	843 Miscellaneous	-	-	-	75	-	75
	844 Office Supplies	-	-	-	16	-	83
	845 Ordinary Maintenance & Materials	-	-	-	-	67	-
	846 Office Building Repair & Maintenance	-	-	-	-	-	-
	847 Postage/Courier	200	-	200	-	-	-
	848 Printing	-	-	-	-	-	-
	852 Subscriptions	-	-	-	75	-	75
	854 Payment in lieu of taxes (PILOT)	-	-	-	-	-	-
	860 Portability Admin Fees	-	-	-	-	-	-
	862 PH FSS Expense	-	-	-	-	-	-
<b>Other Total</b>		<b>200</b>	<b>-</b>	<b>200</b>	<b>166</b>	<b>67</b>	<b>233</b>
<b>Capital Outlays</b>		<b>732,251</b>	<b>1,048,055</b>	<b>2,381,030</b>	<b>370,624</b>	<b>200,800</b>	<b>1,209,099</b>
<b>Loan Payments</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Housing Assistance Payments</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditures Total</b>		<b>868,356</b>	<b>1,048,055</b>	<b>2,600,451</b>	<b>423,236</b>	<b>205,802</b>	<b>1,348,133</b>
<b>(Surplus) Deficit</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,518</b>	<b>\$ 89,986</b>	<b>\$ 135,887</b>

**Guam Housing and Urban Renewal Authority  
FY 2023 Budget  
Community Planning and Development**

Budget Category	Budget Line Item	FY 2023										Grant Total					
		Astumbo	CDBG	CDBG-CV	CoC	DPCCA	ESG	ESG-CV	GHURA 500	HOME	HOME ARP		HOME Rehab	LIHTC			
Revenue	100 Operating Receipts																
	101 Administrative Fees	(26,000)															(26,020)
	102 Interest Income					(200,000)											(456,250)
	103 Other Income										(504,864)	(958,501)					(22,805,399)
	104 Grants		(13,717,317)	(1,925,156)	(1,818,023)							(958,501)				(3,881,538)	(8,960,648)
	106 Subsidies - Federal																
	109 Year-end Cash Balance																
	110 Revenue - Management Fees																
	111 Revenue - Housing Assistance Payments																
<b>Revenue Total</b>		<b>(26,000)</b>	<b>(13,717,317)</b>	<b>(1,925,156)</b>	<b>(1,818,023)</b>	<b>(200,000)</b>	<b>(504,864)</b>	<b>(958,501)</b>	<b>(84,522)</b>	<b>(8,882,396)</b>	<b>(150,000)</b>	<b>(100,000)</b>	<b>(100,000)</b>	<b>(100,000)</b>	<b>(100,000)</b>	<b>(100,000)</b>	<b>(32,248,316)</b>
Expenditures:																	
Personnel	801 Salaries and Wages	8,490	830,086	77,000	87,799	5,110	91,537	91,537	2,553	338,718	70,731	30,329	54,600				1,688,490
	802 Overtime																
	803 Employee Benefits	3,610	396,456	33,000	40,072	2,937	48,843	48,842	830	169,393	30,378	12,821	23,400				810,582
<b>Personnel Total</b>		<b>12,100</b>	<b>1,226,542</b>	<b>110,000</b>	<b>127,871</b>	<b>8,047</b>	<b>140,380</b>	<b>140,379</b>	<b>3,383</b>	<b>508,111</b>	<b>101,109</b>	<b>43,150</b>	<b>78,000</b>	<b>78,000</b>	<b>78,000</b>	<b>78,000</b>	<b>2,499,071</b>
Utilities	804 Electricity		12,320							5,500							17,820
	805 Water/Sewage									2,500							7,890
<b>Utilities Total</b>			<b>17,710</b>							<b>8,000</b>							<b>25,710</b>
Travel	810 Off-Island Travel																
Contractual	807 Security Deposit		5,280							1,320							6,600
	812 Auto Maintenance		2,860							1,000							5,060
	813 Auto - Gas	200	22,000							5,500							27,500
	814 Communication									1,705							9,305
	815 Copy Machine			500						3,916							17,335
	816 Custodial Services									3,916							16,368
	817 Insurance Services									1,320							6,600
	818 Storage																
	820 Property Management Fee																
	821 Bookkeeping Fee																
	822 Asset Management Fee																
	824 Office Rent																
	825 Legal																
	826 Office Equipment Maintenance	5,000	30,000	10,000	6,500		10,000	10,000	1,932	10,000	2,625	5,000	14,000				105,057
	827 Plumbing, Sewer Services																
	828 Professional Services	4,000	6,100							2,200							15,398
	829 Protective Services																
	830 Software Maintenance																
	832 Audit		176,564							156,505							333,069
	833 Advertising		10,560	2,000			2,000	2,000		2,640	1,000						24,700
	850 Maintenance Contracts	4,700	26,273	8,000			8,000	8,000	3,074	8,000	5,000						67,347
	851 Staff Training																
<b>Contractual Total</b>		<b>13,900</b>	<b>323,388</b>	<b>20,500</b>	<b>6,500</b>		<b>20,000</b>	<b>20,000</b>	<b>8,104</b>	<b>218,022</b>	<b>9,625</b>	<b>11,000</b>	<b>21,000</b>	<b>21,000</b>	<b>21,000</b>	<b>21,000</b>	<b>672,039</b>
Equipment	831 Equipment																
Other	835 Collection Loss																
	836 Computer Services																
	839 Custodial Supplies																
	842 Membership Dues		3,520							880							5,400
	843 Miscellaneous		1,000							1,000							3,336
	844 Office Supplies		7,223	1,000			1,000	1,000	106	1,529							11,752
	845 Ordinary Maintenance & Materials																
	846 Office Building Repair & Maintenance																
	847 Postage/Courier		1,000	1,000			1,000	1,000		7,785		3,000					14,785
	848 Printing		2,000							750							2,750
	852 Subscriptions																
	854 Payment in lieu of taxes (PILOT)																

**Guam Housing and Urban Renewal Authority  
FY 2023 Budget  
Community Planning and Development**

Budget Category	Budget Line Item	FY 2023											Grant Total			
		Astumbo	CDBG	CDBG-CV	CoC	DPCCA	ESG	ESG-CV	GHURA 500	HOME	HOME ARP	HOME Rehab		LIHTC		
	860 Portability Admin Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	862 PH FSS Expense	-	14,743	2,000	-	1,200	2,000	2,000	106	11,944	3,030	1,000	-	-	-	38,023
	855 Capital Outlays	-	12,035,426	1,792,656	1,683,653	190,753	342,484	796,422	72,929	8,064,318	3,770,804	92,821	-	-	-	28,841,665
	857 Loan Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	859 Housing Assistance Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Housing Assistance Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Expenditures Total	26,000	13,717,317	1,925,156	1,818,023	200,000	504,864	958,501	84,522	8,882,396	3,881,538	150,000	100,000	-	-	32,248,316
	(Surplus) Deficit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



**Guam Housing and Urban Renewal Authority  
FY 2023 Budget  
Community Planning and Development**

Budget Category	Budget Line Item	FY 2022 Approved Budget													
		Astumbo	CDBG	CDBG-CV	CoC	DPCA	ESG	ESG-CV	GHURA 500	HOME	HOME ARP	HOME Rehab	LHIC	Grant Total	
Revenue	100 Operating Receipts	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	101 Administrative Fees	(26,000)													(26,000)
	102 Interest Income		(20,000)			(200,000)		(120)	(950,000)		(150,000)	(125,126)		(1,445,246)	
	103 Other Income		(9,718,125)	(4,346,803)	(1,715,084)		(555,036)	(3,090,715)	(4,975,926)	(3,881,538)			(28,283,227)		
	104 Grants							(45,644)					(45,644)		
	106 Subsidies - Federal														
	109 Year-end Cash Balance														
	110 Revenue - Management Fees														
	111 Revenue - Housing Assistance Payments														
<b>Revenue Total</b>		<b>(26,000)</b>	<b>(9,738,125)</b>	<b>(4,346,803)</b>	<b>(1,715,084)</b>	<b>(200,000)</b>	<b>(555,036)</b>	<b>(3,090,715)</b>	<b>(5,925,926)</b>	<b>(3,881,538)</b>	<b>(150,000)</b>	<b>(125,126)</b>	<b>(29,800,117)</b>		
Expenditures:															
Personnel	801 Salaries and Wages	7,718	537,512	70,000	79,817	4,646	23,152	66,000	219,648	70,731	27,572	67,252	1,175,256		
	802 Overtime														
	803 Employee Benefits	3,282	288,439	30,000	36,429	2,670	12,478	34,000	120,000	30,378	11,655	36,349	606,472		
<b>Personnel Total</b>		<b>11,000</b>	<b>825,951</b>	<b>100,000</b>	<b>116,246</b>	<b>7,316</b>	<b>35,630</b>	<b>100,000</b>	<b>339,648</b>	<b>101,109</b>	<b>39,227</b>	<b>103,601</b>	<b>1,781,728</b>		
Utilities	804 Electricity		11,200						4,800				16,000		
	805 Water/Sewage		4,900						2,100				7,000		
<b>Utilities Total</b>			<b>16,100</b>						<b>6,900</b>				<b>23,000</b>		
Travel	810 Off-Island Travel														
Contractual	807 Security Deposit		4,800						1,200				6,000		
	812 Auto Maintenance		2,000						650			750	4,000		
	813 Auto - Gas		20,000						5,000				25,000		
	814 Communication		6,000	450					1,550			450	8,450		
	815 Copy Machine		13,240						3,560				16,800		
	816 Custodial Services		11,320						2,580				13,900		
	817 Insurance Services		4,800						1,200		2,000		8,000		
	818 Storage														
	820 Property Management Fee							7,964					7,964		
	821 Bookkeeping Fee														
	822 Asset Management Fee														
	824 Office Rent														
	825 Legal														
	826 Office Equipment Maintenance	5,000	26,250	5,250	5,775		525	5,250	4,050	2,625	4,000	12,525	96,250		
	827 Plumbing, Sewer Services														
	828 Professional Services														
	829 Protective Services	4,500	5,500						2,000				12,000		
	830 Software Maintenance		24,149						5,912				30,061		
	832 Audit		9,600	1,000			1,205	1,000	2,400	1,000		4,200	19,200		
	833 Advertising		23,885	6,300				4,200	5,710	5,000			48,700		
	850 Maintenance Contracts	5,500	9,000						15,927	1,000	5,000	1,000	37,427		
	851 Staff Training		4,000										4,000		
<b>Contractual Total</b>		<b>15,000</b>	<b>165,144</b>	<b>13,000</b>	<b>5,775</b>		<b>1,730</b>	<b>10,450</b>	<b>51,739</b>	<b>9,625</b>	<b>11,000</b>	<b>18,925</b>	<b>337,752</b>		
Equipment	831 Equipment		45,280						11,320			1,600	58,200		
Other	835 Collection Loss														
	836 Computer Services														
	839 Custodial Supplies		3,200						800			1,000	5,000		
	842 Membership Dues							8,400					8,400		
	843 Miscellaneous		6,566	500					1,390				8,456		
	844 Office Supplies														
	845 Ordinary Maintenance & Materials														
	846 Office Building Repair & Maintenance														
	847 Postage/Courier		800	500			100		7,073		2,000		10,473		
	848 Printing		1,500						500				2,000		
	852 Subscriptions														
	854 Payment in lieu of taxes (PILOT)														

**Guam Housing and Urban Renewal Authority  
FY 2023 Budget  
Community Planning and Development**

Budget Category	Budget Line Item	FY 2022 Approved Budget											Grant Total			
		Astumbo	CDBG	CDBG-CV	CoC	DPCCA	ESG	ESG-CV	GHURA 500	HOME	HOME ARP	HOME Rehab		LIHTC		
	860 Portability Admin Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	862 PH FSS Expense	-	12,066	1,000	-	-	100	-	-	8,400	9,763	-	2,000	1,000	-	34,329
	855 Capital Outlays	-	8,673,584	4,232,803	1,593,063	192,684	517,576	2,980,265	-	-	5,506,556	3,770,804	97,773	-	-	27,565,108
	857 Loan Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	859 Housing Assistance Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Housing Assistance Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Expenditures Total	26,000	9,738,125	4,346,803	1,715,084	200,000	555,036	3,090,715	45,764	5,925,926	3,881,538	150,000	125,126	-	-	29,800,117
	(Surplus) Deficit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



Guam Housing and Urban Renewal Authority  
 FY 2023 Budget  
 Community Planning and Development

Budget Category	Budget Line Item	FY 2022 Actual (06-30-2022)												
		Astumbo	CDBG	CDBG-CV	CoC	DPCCA	ESG	ESG-CV	GHURA 500	HOME	HOME ARP	HOME Rehab	LIHTC	Grant Total
	860 Portability Admin Fees		1,425	-	-	600	-	-	3,075	335	-	39	-	-
	862 PH FSS Expense		1,726,904	60,463	400,199	-	88	1,565,353	-	-	-	-	6	5,574
Other Total		94												
Capital Outlays	855 Capital Outlays													
Loan Payments	857 Loan Payments													
Housing Assistance Payments	859 Housing Assistance Payments													
Expenditures Total		15,002	2,299,688	95,167	433,973	1,445	4,052	1,598,406	13,403	36,000	860	100,253	4,598,250	
(Surplus) Deficit		\$ (2,708)	\$ 247,692	\$ (1,096)	\$ 3,784	\$ 726	\$ (26,799)	\$ (137,648)	\$ 10,889	\$ (156,470)	\$ 879	\$ (809,942)	\$ (870,694)	

**Guam Housing and Urban Renewal Authority**  
**FY 2023 Budget**  
**Central Office Cost Center (COCC)**

FY 2023

<u>Budget Category</u>	<u>Budget Line Item</u>	<u>Management Information Systems</u>				<u>Fiscal</u>	<u>Grand Total</u>
		<u>Executive/ Administration</u>	<u>Human Resources</u>	<u>Procurement</u>	<u>Systems</u>		
<b>Revenue</b>		\$	-	\$	-	\$	-
	100 Operating Receipts						
	101 Administrative Fees						
	102 Interest Income						
	103 Other Income	(366,149)			(309,078)		(675,227)
	104 Grants						
	106 Subsidies - Federal						
	109 Year-end Cash Balance						
	110 Revenue - Management Fees	(357,044)	(369,201)	(185,161)	(605,614)	(268,200)	(1,785,219)
	111 Revenue - Housing Assistance Payments						
<b>Revenue Total</b>		<b>(723,193)</b>	<b>(369,201)</b>	<b>(185,161)</b>	<b>(605,614)</b>	<b>(577,278)</b>	<b>(2,460,446)</b>
<b>Expenditures:</b>							
<b>Personnel</b>							
	801 Salaries and Wages	481,664	251,998	71,638	402,941	392,174	1,600,415
	802 Overtime						
	803 Employee Benefits	223,639	113,263	53,369	156,533	180,664	727,468
<b>Personnel Total</b>		<b>705,303</b>	<b>365,261</b>	<b>125,007</b>	<b>559,474</b>	<b>572,838</b>	<b>2,327,883</b>
<b>Utilities</b>							
	804 Electricity			41,070			41,070
	805 Water/Sewage			2,194			2,194
<b>Utilities Total</b>				<b>43,264</b>			<b>43,264</b>
<b>Travel</b>							
	810 Off-Island Travel						
<b>Contractual</b>							
	807 Security Deposit						
	812 Auto Maintenance	1,000					1,000
	813 Auto - Gas	600					600
	814 Communication				7,000		7,000
	815 Copy Machine				1,700		1,700
	816 Custodial Services				8,400		8,400
	817 Insurance Services				12,000		12,000
	818 Storage				2,400		2,400
	820 Property Management Fee						
	821 Bookkeeping Fee						
	822 Asset Management Fee						
	824 Office Rent						
	825 Legal	10,000	2,000	3,000			15,000
	826 Office Equipment Maintenance						
	827 Plumbing, Sewer Services						
	828 Professional Services			5,000			5,000
	829 Protective Services			300			300
	830 Software Maintenance				8,000		8,000

**Guam Housing and Urban Renewal Authority  
FY 2023 Budget  
Central Office Cost Center (COCC)**

		FY 2023					
<u>Budget Category</u>	<u>Budget Line Item</u>	<u>Executive/ Administration</u>	<u>Human Resources</u>	<u>Procurement</u>	<u>Management Information Systems</u>	<u>Fiscal</u>	<u>Grand Total</u>
	832 Audit					2,500	2,500
	833 Advertising			500			500
	850 Maintenance Contrcats	1,000	1,000	1,000	1,000	1,000	5,000
	851 Staff Training						
	<b>Contractual Total</b>	<b>12,600</b>	<b>3,000</b>	<b>9,800</b>	<b>40,500</b>	<b>3,500</b>	<b>69,400</b>
	<b>Equipment</b>						<b>5,000</b>
	<b>831 Equipment</b>						
	835 Collection Loss						
	836 Computer Services						
	839 Custodial Supplies			1200			1,200
	842 Membership Dues	1500	250			250	2,250
	843 Miscellaneous	100	100	100		100	500
	844 Office Supplies	3,000	500	500		500	5,000
	845 Ordinary Maintenance & Materials						
	846 Office Building Repair & Maintenance			5,000			5,000
	847 Postage/Courier	150	50			50	250
	848 Printing	40	40			40	200
	852 Subscriptions	500					500
	854 Payment in lieu of taxes (PILOT)						
	860 Portability Admin Fees						
	862 PH FSS Expense						
	<b>Other Total</b>	<b>5,290</b>	<b>940</b>	<b>7,090</b>	<b>640</b>	<b>940</b>	<b>14,900</b>
	<b>Capital Outlays</b>						
	<b>855 Capital Outlays</b>						
	<b>Loan Payments</b>						
	<b>857 Loan Payments</b>						
	<b>Housing Assistar</b>						
	<b>859 Housing Assistance Payments</b>						
	<b>Expenditures Total</b>	<b>723,193</b>	<b>369,201</b>	<b>185,161</b>	<b>605,614</b>	<b>577,278</b>	<b>2,460,446</b>
	<b>(Surplus) Deficit</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Guam Housing and Urban Renewal Authority  
FY 2023 Budget  
Central Office Cost Center (COCC)**

**FY 2022 Approved Budget**

**FY 2022 Actual (06-30-2022)**

Budget Category Budget Line Item	FY 2022 Approved Budget					FY 2022 Actual (06-30-2022)						
	Executive/ Administration	Human Resources	Procurement	Management Information Systems	Fiscal	Grand Total	Executive/ Administration	Human Resources	Procurement	Management Information Systems	Fiscal	Grand Total
<b>Revenue</b>												
100 Operating Receipts												
101 Administrative Fees												
102 Interest Income	(105,689)		(48,542)	(105,481)	(125,011)	(384,723)	(1,964,516)	(175,930)	(424,750)	(125,011)	(2,690,207)	
103 Other Income												
104 Grants												
106 Subsidies - Federal												
109 Year-end Cash Balance												
110 Revenue - Management Fees	(442,654)	(425,250)		(319,269)	(408,672)	(1,595,845)	(442,654)	(425,250)		(362,955)	(1,230,859)	
111 Revenue - Housing Assistance Payments	(548,343)	(425,250)	(48,542)	(424,750)	(533,663)	(1,980,566)	(2,407,173)	(175,930)	(424,750)	(487,966)	(3,921,069)	
<b>Revenue Total</b>												
<b>Expenditures:</b>												
<b>Personnel</b>												
801 Salaries and Wages	347,744	311,796	34,498	311,796	396,741	1,402,574	304,070	136,638	156,146	254,720	878,558	
802 Overtime							34				34	
803 Employee Benefits	109,735	112,414	13,504	112,414	136,373	484,440	82,077	45,148	57,632	87,767	282,818	
<b>Personnel Total</b>	<b>457,479</b>	<b>424,210</b>	<b>48,002</b>	<b>424,210</b>	<b>533,114</b>	<b>1,887,014</b>	<b>386,181</b>	<b>181,786</b>	<b>213,778</b>	<b>342,487</b>	<b>1,161,410</b>	
<b>Utilities</b>												
804 Electricity	27,925					27,925	23,694				23,694	
805 Water/Sewage	2,539					2,539	1,266				1,266	
<b>Utilities Total</b>	<b>30,464</b>					<b>30,464</b>	<b>24,960</b>				<b>24,960</b>	
<b>Travel</b>												
810 Off-Island Travel												
<b>Contractual</b>												
807 Security Deposit	1,000					1,000						
812 Auto Maintenance	600					600	196				196	
813 Auto - Gas	7,000					7,000	7,468				7,468	
814 Communication	1,700					1,700	248				248	
815 Copy Machine	8,400					8,400	13,975				13,975	
816 Custodial Services	12,000					12,000	17,687				17,687	
817 Insurance Services	2,400					2,400						
820 Property Management Fee												
821 Bookkeeping Fee												
822 Asset Management Fee												
824 Office Rent												
825 Legal												
826 Office Equipment Maintenance							10,303	175			12,534	
827 Plumbing, Sewer Services							788				788	
828 Professional Services												
829 Protective Services	240					240	3,096			65	3,161	
830 Software Maintenance	8,000					8,000	4,088				36	
832 Audit	2,500					2,500	2,208				4,088	
833 Advertising	500					500	199				2,208	
850 Maintenance Contracts												
851 Staff Training							208			744	952	
<b>Contractual Total</b>	<b>44,340</b>					<b>44,340</b>	<b>60,500</b>	<b>175</b>		<b>809</b>	<b>63,540</b>	
<b>Equipment</b>												
831 Equipment	5,000					5,000	1,392				1,392	
<b>Other</b>												
835 Collection Loss												
836 Computer Services	1200					1,200	481				481	
839 Custodial Supplies	1200	500				1,700	698	219			219	
842 Membership Dues	500					500	698				698	
843 Miscellaneous	3,000	500	500	500	500	5,000	2,847	360	47	47	3,301	
844 Office Supplies												
845 Ordinary Maintenance & Materials	5,000					5,000	659			26	659	
846 Office Building Repair & Maintenance	120				30	150	88				114	
847 Postage/Courier												

**Guam Housing and Urban Renewal Authority  
FY 2023 Budget  
Central Office Cost Center (COCC)**

Budget Category Budget Line Item	FY 2022 Approved Budget					Grand Total
	Executive/ Administration	Human Resources	Procurement	Management Information Systems	Fiscal	
848 Printing	40	40	40	40	40	200
852 Subscriptions	-	-	-	-	-	-
854 Payment in lieu of taxes (PILOT)	-	-	-	-	-	-
860 Portability Admin Fees	-	-	-	-	-	-
862 PH FSS Expense	-	-	-	-	-	-
<b>Other Total</b>	<u>1,060</u>	<u>1,040</u>	<u>540</u>	<u>540</u>	<u>570</u>	<u>13,750</u>
<b>Capital Outlays 855 Capital Outlays</b>	-	-	-	-	-	-
<b>Loan Payments 857 Loan Payments</b>	-	-	-	-	-	-
<b>Housing Assistar 859 Housing Assistance Payments</b>	-	-	-	-	-	-
<b>Expenditures Total</b>	<u>548,343</u>	<u>425,250</u>	<u>48,542</u>	<u>424,750</u>	<u>533,684</u>	<u>1,980,568</u>
<b>(Surplus) Deficit</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

	FY 2022 Actual (06-30-2022)					Grand Total
	Executive/ Administration	Human Resources	Procurement	Management Information Systems	Fiscal	
	276		75			351
	<u>5,049</u>	<u>219</u>	<u>435</u>	<u>47</u>	<u>73</u>	<u>5,823</u>
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	<u>478,082</u>	<u>182,180</u>	<u>39,669</u>	<u>213,825</u>	<u>343,369</u>	<u>1,257,125</u>
	\$ (1,929,091)	\$ (243,070)	\$ (136,261)	\$ (210,925)	\$ (144,597)	\$ (2,663,944)



Guam Housing and Urban Renewal Authority  
 FY 2023 Budget  
 Central Office Cost Center (COCC) CARES

FY 2022 Approved Budget

FY 2022 Actual (06-30-2022)

Budget Category/Budget Line Item	Executive/ Administration	Human Resources	Procurement	Management Information Systems	Fiscal	Grand Total	Executive/ Administration	Human Resources	Procurement	Management Information Systems	Fiscal	Grand Total
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
100 Operating Receipts												
101 Administrative Fees												
102 Interest Income												
103 Other Income												
104 Grants												
106 Subsidies - Federal												
109 Year-end Cash Balance												
110 Revenue - Management Fees							(200,002)					(200,002)
111 Revenue - Housing Assistance Payments							(200,002)					(200,002)
Revenue Total												
Expenditures:												
Personnel							153,709					153,709
801 Salaries and Wages							153,709					153,709
802 Overtime							5,527					5,527
803 Employee Benefits							159,236					159,236
Personnel Total												
Utilities												
804 Electricity												
805 Water/Sewage												
Utilities Total												
Travel												
810 Off-Island Travel												
Contractual												
807 Security Deposit												
812 Auto Maintenance												
813 Auto - Gas												
814 Communication												
815 Copy Machine												
816 Custodial Services												
817 Insurance Services												
818 Storage												
820 Property Management Fee												
821 Bookkeeping Fee												
822 Asset Management Fee												
824 Office Rent												
825 Legal												
826 Office Equipment Maintenance												
827 Plumbing, Sewer Services												
828 Professional Services												
829 Protective Services												
830 Software Maintenance												
832 Audit												
833 Advertising												
850 Maintenance Contracts												
851 Staff Training												
Contractual Total							4,051					4,051
Equipment												
831 Equipment												
Equipment Total							36,685					36,685
Other												
835 Collection Loss												
836 Computer Services												
839 Custodial Supplies												
842 Membership Dues												
843 Miscellaneous												
844 Office Supplies												
845 Ordinary Maintenance & Materials												
846 Office Building Repair & Maintenance												
847 Postage/Courier												
848 Printing												
852 Subscriptions												
Other Total												
Grand Total							36,685					36,685

Guam Housing and Urban Renewal Authority  
 FY 2023 Budget  
 Central Office Cost Center (COCC) CARES

Budget Category	FY 2022 Approved Budget					FY 2022 Actual (06-30-2022)						
	Executive/ Administration	Human Resources	Procurement	Management Information Systems	Fiscal	Grand Total	Executive/ Administration	Human Resources	Procurement	Management Information Systems	Fiscal	Grand Total
854 Payment in lieu of taxes (PILOT)	-	-	-	-	-	-	-	-	-	-	-	-
860 Portability Admin Fees	-	-	-	-	-	-	-	-	-	-	-	-
862 PH FSS Expense	-	-	-	-	-	-	30	-	-	-	-	30
<b>Other Total</b>	-	-	-	-	-	-	30	-	-	-	-	30
Capital Outlays 855 Capital Outlays	-	-	-	-	-	-	-	-	-	-	-	-
Loan Payments 857 Loan Payments	-	-	-	-	-	-	-	-	-	-	-	-
Housing Assista 859 Housing Assistance Payments	-	-	-	-	-	-	-	-	-	-	-	-
<b>Expenditures Total</b>	-	-	-	-	-	-	200,002	-	-	-	-	200,002
(Surplus) Deficit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Guam Housing and Urban Renewal Authority  
FY 2023 Budget  
Other Programs**

		<b>FY 2023</b>		
<u>Budget Category</u>	<u>Budget Line Item</u>	<u>ROSS</u>	<u>Payment in Lieu of Taxes (PILOT)</u>	<u>Grand Total</u>
<b>Revenue</b>		\$	\$	\$
	100 Operating Receipts			
	101 Administrative Fees			
	102 Interest Income			
	103 Other Income		(43,257)	(43,257)
	104 Grants			
	106 Subsidies - Federal	(92,175)		(92,175)
	109 Year-end Cash Balance			
	110 Revenue - Management Fees			
	111 Revenue - Housing Assistance Payments			
<b>Revenue Total</b>		<u>(92,175)</u>	<u>(43,257)</u>	<u>(135,432)</u>
<b>Expenditures:</b>				
<b>Personnel</b>				
	801 Salaries and Wages	37,661		37,661
	802 Overtime			
	803 Employee Benefits	25,138		25,138
<b>Personnel Total</b>		<u>62,799</u>		<u>62,799</u>
<b>Utilities</b>				
	804 Electricity			
	805 Water/Sewage			
<b>Utilities Total</b>				
<b>Travel</b>				
	810 Off-Island Travel	<u>5,000</u>		<u>5,000</u>
<b>Contractual</b>				
	807 Security Deposit			
	812 Auto Maintenance	1,000		1,000
	813 Auto - Gas	853		853
	814 Communication	451		451
	815 Copy Machine			
	816 Custodial Services			
	817 Insurance Services			
	818 Storage			
	820 Property Management Fee			
	821 Bookkeeping Fee			
	822 Asset Management Fee			
	824 Office Rent			
	825 Legal			
	826 Office Equipment Maintenance			
	827 Plumbing, Sewer Services			
	828 Professional Services			
	829 Protective Services			
	830 Software Maintenance			
	832 Audit			

**Guam Housing and Urban Renewal Authority  
FY 2023 Budget  
Other Programs**

		FY 2023	
<u>Budget Category</u>	<u>Budget Line Item</u>	<u>ROSS</u>	<u>Payment in Lieu of Taxes (PILOT)</u>
		<u>Grand Total</u>	
	833 Advertising	-	-
	850 Maintenance Contracts	2,650	-
	851 Staff Training	4,954	-
	<b>Contractual Total</b>	<b>3,117</b>	<b>3,117</b>
	<b>Equipment</b>		
	<b>831 Equipment</b>		
	835 Collection Loss	-	-
	836 Computer Services	595	595
	839 Custodial Supplies	336	-
	842 Membership Dues	12,374	43,257
	843 Miscellaneous	2,500	55,631
	844 Office Supplies	-	2,500
	845 Ordinary Maintenance & Materials	-	-
	846 Office Building Repair & Maintenance	-	-
	847 Postage/Courier	-	-
	848 Printing	-	-
	852 Subscriptions	500	500
	854 Payment in lieu of taxes (PILOT)	-	-
	860 Portability Admin Fees	-	-
	862 PH FSS Expense	-	-
	<b>Other Total</b>	<b>16,305</b>	<b>43,257</b>
	<b>Capital Outlays</b>		
	<b>855 Capital Outlays</b>		
	<b>Loan Payments</b>		
	<b>857 Loan Payments</b>		
	<b>Housing Assistar</b>		
	<b>859 Housing Assistance Payments</b>		
	<b>Expenditures Total</b>	<b>92,175</b>	<b>43,257</b>
	<b>(Surplus) Deficit</b>	<b>\$ -</b>	<b>\$ -</b>

**Guam Housing and Urban Renewal Authority  
FY 2023 Budget  
Other Programs**

<u>Budget Category</u> <u>Budget Line Item</u>	FY 2022 Approved Budget		FY 2022 Actual (06-30-2022)	
	ROSS	Payment in Lieu of Taxes (PILOT) Grand Total	ROSS	Payment in Lieu of Taxes (PILOT) Grand Total
<b>Revenue</b>	\$ -	\$ -	\$ -	\$ -
100 Operating Receipts	-	-	-	-
101 Administrative Fees	-	-	-	-
102 Interest Income	-	-	-	(5)
103 Other Income	-	-	-	(84,204)
104 Grants	-	-	-	-
106 Subsidies - Federal	(94,472)	(18,698)	(78,234)	(78,234)
109 Year-end Cash Balance	-	16,828	-	-
110 Revenue - Management Fees	-	-	-	-
111 Revenue - Housing Assistance Payments	-	-	-	-
<b>Revenue Total</b>	<b>(94,472)</b>	<b>(1,870)</b>	<b>(78,234)</b>	<b>(84,209)</b>
<b>Expenditures:</b>				
<b>Personnel</b>				
801 Salaries and Wages	35,529	35,529	17,738	17,738
802 Overtime	-	-	-	-
803 Employee Benefits	24,448	24,448	5,653	5,653
<b>Personnel Total</b>	<b>59,977</b>	<b>59,977</b>	<b>23,391</b>	<b>23,391</b>
<b>Utilities</b>				
804 Electricity	-	-	-	-
805 Water/Sewage	-	-	-	-
<b>Utilities Total</b>				
<b>Travel</b>				
810 Off-Island Travel	-	-	-	-
<b>Contractual</b>				
807 Security Deposit	-	-	-	-
812 Auto Maintenance	1,000	1,000	-	-
813 Auto - Gas	-	-	-	-
814 Communication	1,200	1,200	904	904
815 Copy Machine	-	-	-	-
816 Custodial Services	-	-	-	-
817 Insurance Services	-	-	-	-
818 Storage	-	-	-	-
820 Property Management Fee	-	1,870	-	-
821 Bookkeeping Fee	-	-	-	-
822 Asset Management Fee	-	-	-	-
824 Office Rent	-	-	-	-
825 Legal	-	-	-	-
826 Office Equipment Maintenance	-	-	8,575	8,575
827 Plumbing, Sewer Services	-	-	-	-
828 Professional Services	-	-	4,360	4,360
829 Protective Services	-	-	-	-
830 Software Maintenance	595	595	595	595
832 Audit	-	-	-	-

**Guam Housing and Urban Renewal Authority  
FY 2023 Budget  
Other Programs**

<u>Budget Category</u> <u>Budget Line Item</u>	FY 2022 Approved Budget		FY 2022 Actual (06-30-2022)	
	ROSS	Payment in Lieu of Taxes (PILOT)	ROSS	Payment in Lieu of Taxes (PILOT)
833 Advertising	-	-	-	10,000
850 Maintenance Contracts	5,000	-	1,140	-
851 Staff Training	7,795	1,870	2,639	22,935
<b>Contractual Total</b>	<b>12,795</b>	<b>1,870</b>	<b>3,779</b>	<b>25,574</b>
<b>Equipment 831 Equipment</b>	<b>25,000</b>	<b>-</b>	<b>25</b>	<b>-</b>
<b>Other</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
835 Collection Loss	-	-	-	-
836 Computer Services	-	-	-	-
839 Custodial Supplies	-	-	-	-
842 Membership Dues	500	-	360	360
843 Miscellaneous	-	-	-	248
844 Office Supplies	1,200	1,200	34	34
845 Ordinary Maintenance & Materials	-	-	-	-
846 Office Building Repair & Maintenance	-	-	-	-
847 Postage/Courier	-	-	-	-
848 Printing	-	-	-	-
852 Subscriptions	-	-	114	114
854 Payment in lieu of taxes (PILOT)	-	-	-	-
860 Portability Admin Fees	-	-	-	-
862 PH FSS Expense	-	-	-	-
<b>Other Total</b>	<b>1,700</b>	<b>-</b>	<b>508</b>	<b>248</b>
<b>Capital Outlays 855 Capital Outlays</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Loan Payments 857 Loan Payments</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Housing Assistar 859 Housing Assistance Payments</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditures Total</b>	<b>94,472</b>	<b>1,870</b>	<b>26,563</b>	<b>23,183</b>
<b>(Surplus) Deficit</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (51,671)</b>	<b>\$ (61,026)</b>
				<b>\$ (112,697)</b>













GUAM HOUSING AND URBAN RENEWAL AUTHORITY  
 Staffing Pattern - Fiscal Year 2023  
 As of September 8, 2022

28.43% 19.01 6.20% 1.45% 7.63 489.97 17.43

No.	SALARIES										BENEFITS														
	INCREMENT																								
	Division	COCC	HBUC	Filed	Vacant	Positbn No	Position Title	Position	Name of Incumbent	Vice	Appointment	Grader/Step	Salary (Annual)	Last Date	Date of Next	Subtotal (M+P)	Retire (DDI) (\$19.01 x 26 PP)	Social Security (Q x 6.20%)	Medicare (Q x 1.45%)	Life (\$7.63 x 26 PP)	Medical (PREMIUM) (\$489.97 x 26 PP)	Dental (PREMIUM) (\$17.43 x 26 PP)	Total Salaries & Benefits (R thru X)		
8	AE	-----	130000	1		13004	Engineer II	Permanent	09/30/22	Racuyal, Michael S. (Temp-Exp Ilto Engr II-FY2018)	Temporary	OG4-8(B)	67,430	12/7/2020	-----	67,430	19,170	494	978	198	12,739	453	34,033	101,463	
9	AE	-----	130000	1		13001	Construction Inspector III	Permanent	Vacant		-----	-----													
10	AE	-----	130000	1		13003	Engineering Technician II	Temporary	Vacant		-----	30,128													
11	AE	-----	130000	1		13005	Administrative Aide	Permanent	09/30/22	Bensan, Chris P. (Temp-Exp memo dtd 02/24/22)	Temporary	FG4-1(A)	23,158	3/14/2022	-----	23,158	6,584	494	336	198	12,739	453	20,805	43,963	
<b>TOTAL</b>																<b>575,716</b>	<b>6,584</b>	<b>494</b>	<b>336</b>	<b>198</b>	<b>12,739</b>	<b>453</b>	<b>309,334</b>	<b>4,025,389</b>	<b>11,598,984</b>

9/8/2022

Staffing on BOARD FTE POSITION BREAKDOWN BY FTE APPOINTMENT BREAKDOWN

112	Unclassified:	3	Exempt:	2.0	2%
38	Permanent:	144	Unclassified:	1.0	1%
150	Temporary:	11	Permanent:	24.0	20%
158	Temporary (Part-Time):	0	CLT-Permanent:	66.0	55%
			Probationary:	3.0	2%
			Limited-Term:	0.0	0%
			Temporary (Part-Time):	25.0	21%
			Temporary:	0.0	0%
			TOTAL EMPLOYEE APTS:	121.0	100%
			Vacancy:	12.0	

# MEMORANDUM

**TO:** GHURA Board of Commissioners  
**VIA:** Elizabeth Napoli, Executive Director  
Fernando Esteves, Deputy Director  
**FROM:** Norma San Nicolas, Section 8 Administrator

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**SUBJECT:** First and Second Quarter (January- June 2022) Section 8 Report

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## Introduction

GHURA administers Section 8 tenant-based and project-based housing assistance programs for very low-income families. Under the tenant-based program, participants are issued a voucher to find a suitable home of their choice in the private rental market. GHURA pays all or part of the rent on the participant's behalf. Currently, GHURA is authorized to administer 2,668 housing vouchers annually consisting of the following voucher programs:

- *Housing Choice Voucher Program (HCV) (2,083 vouchers)* - The housing choice voucher program is the original rental assistance program for very low-income families, the elderly, and the disabled to help them afford decent, safe, and sanitary housing in the private rental market.
- *Non-elderly Disability Voucher Program (175 vouchers)*- NED is designed to help non-elderly persons, ages 18 to 61 years old, with disabilities live independently in the community. The NED is a referral-basis program from a partnership with the Guam Department of Integrated Services for Individuals with Disabilities (DISID) and Guam Behavioral Health and Wellness Center (GBHC).
- *Mainstream Housing Opportunity Voucher Program (15 vouchers)* -similar to the NED program, the MS program is specifically for persons with disabilities ages 18 to 61, particularly for those transitioning out of institutional or other segregated settings, at serious risk of institutionalization or homeless.
- *Family Unification Program (FUP) (130 vouchers)* – This program is for families for whom the lack of adequate housing is a primary factor in the separation, or threat of imminent separation, of children from their families. The assistance is also used to prevent or reunify the children with their families. The FUP is administered through a partnership with DPHSS' division of Child Protective Services.
- *Veteran Affairs Supportive Housing (VASH) (66 vouchers)* - This program is specifically for homeless veterans, in which the HCV assistance is combined with case management and clinical services provided by the Department of Veteran Affairs (VA).
- *Emergency Housing Voucher Program (EHV) (87 vouchers)* - for individuals or families who are experiencing homelessness, at risk of becoming homeless, fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking, or was recently homeless or have a high risk of housing instability.
- *Project-based Program (Elderly) (112 vouchers)* – GHURA's PBV program is a designated elderly housing development for participants ages 62 and older. The program accommodates elderly households with one- and two-bedroom units at the Summer Town Estates in Dededo.

Except for the Elderly Project-based Program, the regular HCV and special purpose voucher programs are tenant-based types of assistance. The assistance is tied to the family, and when the family moves to a different housing unit or jurisdiction, the subsidy moves with them. The family may use the tenant-based assistance anywhere the family chooses to live or in any jurisdiction with an HCV program. In contrast to tenant-based assistance, under the project-based program, the subsidy is tied to the unit, not the family. Thus, when the family moves out of the unit, the assistance for the family ends.

### Program Funding

GHURA receives approximately 39.5 million dollars in housing assistance funding and more than 2 million in administrative fees from the U.S. Department of Housing and Urban Development (HUD) for administering these voucher programs. Annually, the U.S. Congress appropriates the level of funding for vouchers. However, housing agencies receive renewal funding for existing vouchers each year, determined by the number and cost of the authorized vouchers from the prior year and adjusted for inflation.

### Annual HUD Assessment of Programs

At the end of each PHA's fiscal year, HUD evaluates the PHA's management of the voucher programs using the Section 8 Management Assessment System (SEMAP). The SEMAP comprises 14 indicators that measure key aspects of the Section 8 program (a chart summarizing each indicator is attached). Sixty days after the PHA's fiscal year, the PHA must self-assess and self-certify form HUD-52648 SEMAP and electronically transmit it to HUD. HUD will evaluate GHURA's performance using the self-certification and other data from the PIC (Public and Indian Housing Information Center) and the MTCS (Multifamily Tenant Characteristics Systems).

In keeping with GHURA's performance in managing the tenant-based and project-based rental assistance programs, key aspects of the program are summarized below:

### Waitlist and Voucher Management

**Chart I: Voucher Issuance, Admissions, and End of Participation**

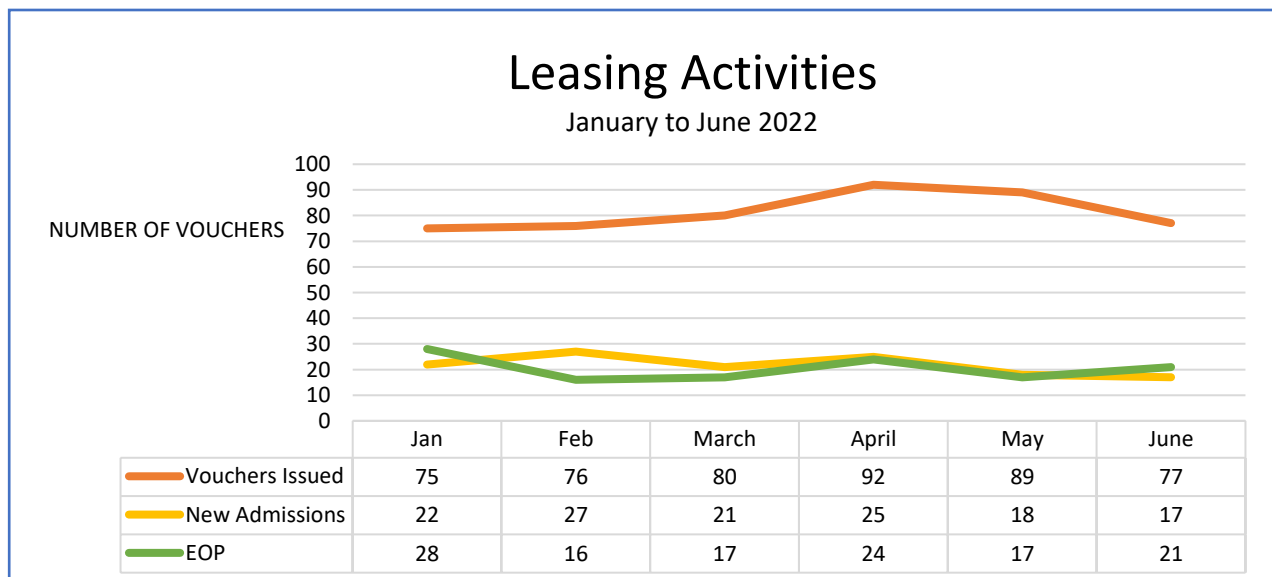
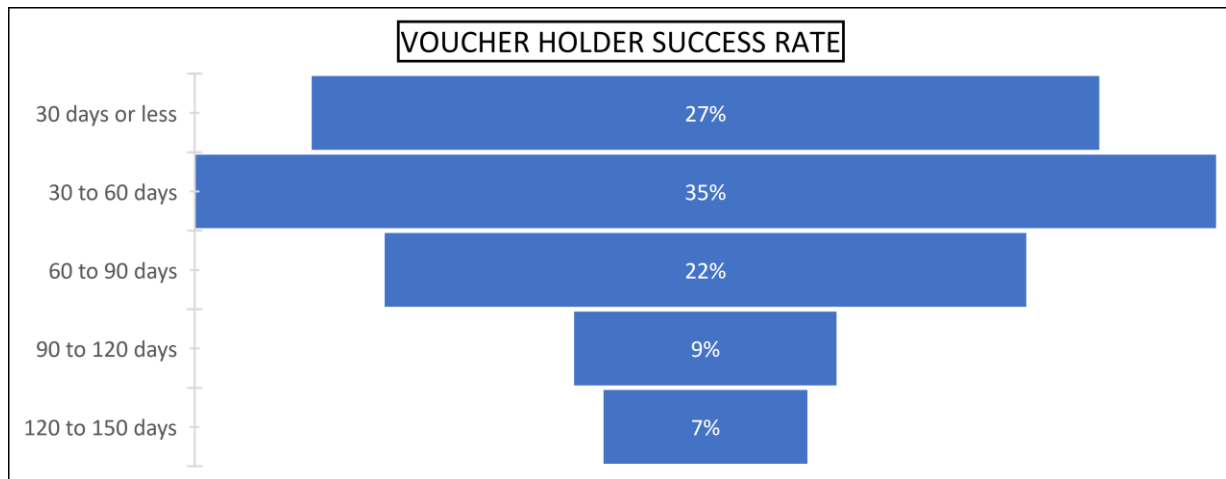


Chart I depict the number of vouchers issued per month in contrast to the number of vouchers successfully admitted into the program and those ending participation. The over-issuance of vouchers is nearly triple the number of admission and EOP. The reason for the over-issuance is to help improve lease-up rates. By overissuing, GHURA can compensate for the number of issued vouchers that will not result in executing a HAP contract. As of June 30, the overall success rate of vouchers resulting in a HAP contract is 74%. The success of the voucher holders finding a unit within 30 to 120-days is illustrated in chart II as follows:

**Chart II: Voucher Holder Success Rate**



Voucher Leasing: GHURA experienced a decrease in voucher leasing for the first and second quarters. The drop in active leases is due to increased voluntary and involuntary terminations from the program, and the slow turnaround time it takes a family to find a unit. Table I depicts the number of vouchers currently leased per month by programs. Except for the VASH program, the lease-up rates for all programs are above 90 percent. The VASH Program is slowly increasing, as the VASH office increased the number of new applicant referrals to GHURA.

**Table I: Number of Vouchers Leased Per Month Per Program**

MONTH	HCV	MS	FUP	NED	VASH	EHV	PBV
January	2046	15	136	158	46	59	108
February	2016	16	135	154	48	60	110
March	2016	17	133	157	47	86	107
April	2008	17	130	157	47	88	108
May	1994	17	124	157	47	87	110
June	1982	17	123	161	49	86	109
<b>Total UML</b>	<b>12062</b>	<b>99</b>	<b>781</b>	<b>944</b>	<b>284</b>	<b>466</b>	<b>652</b>
<b>Baseline</b>	<b>2083</b>	<b>15</b>	<b>130</b>	<b>175</b>	<b>66</b>	<b>87</b>	<b>112</b>
<b>Avg Lease up</b>	<b>2,010</b>	<b>17</b>	<b>130</b>	<b>157</b>	<b>47</b>	<b>78</b>	<b>109</b>
<b>Avg %</b>	<b>96%</b>	<b>113%</b>	<b>100%</b>	<b>90%</b>	<b>71%</b>	<b>90%</b>	<b>97%</b>

**Chart III: HCV Program Leasing trend**

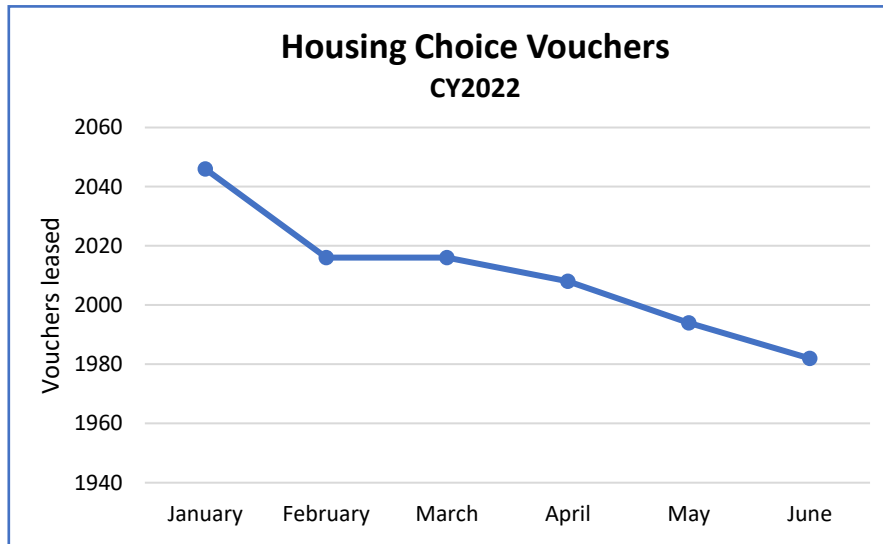


Chart III shows the leasing trend for the regular Housing Choice Voucher Program from January to June 2022. The drop in numbers is the result of 71 families ending their participation in the HCV program:

Jan	7
Feb	30
March	0
April	8
May	14
June	12
<b>Total EOP</b>	<b>71</b>

**Chart IV: Special Purpose Vouchers Leasing Trend**

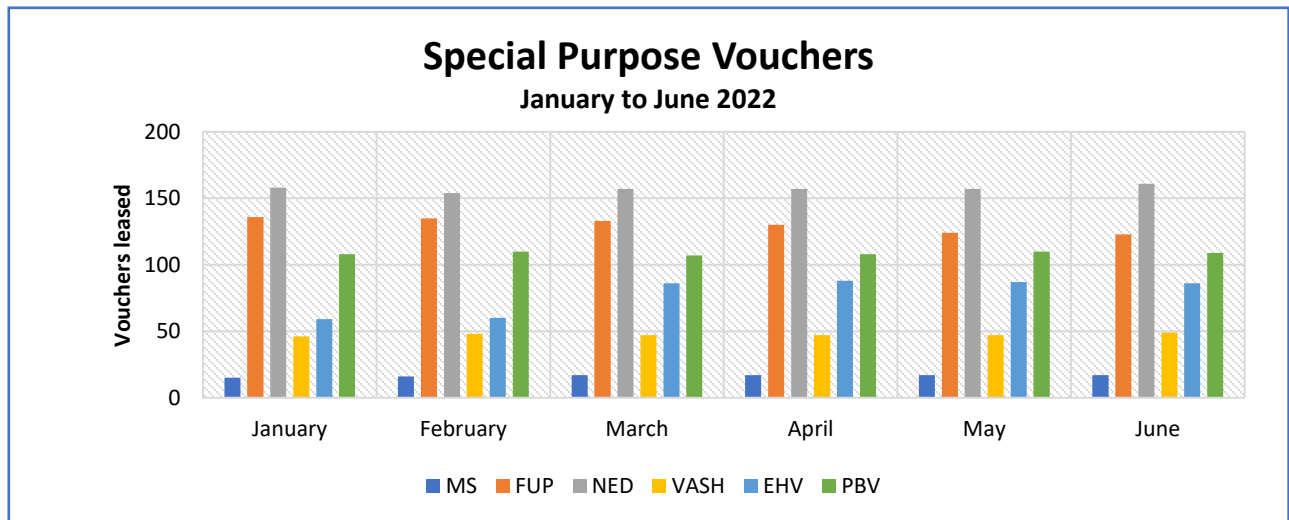


Chart IV above depicts the leasing trend of the special purpose vouchers for the last six months. Except for the VASH program, the special purpose voucher programs have remained steady, with an average lease-up rate above 90 percent. The low percentage is due to applicants and participants of the FUP, NED, and EHV programs, having the most difficulty finding a suitable home and turning in required documents, slowing the turnaround time for the leasing of vouchers. Renters with disabilities (NED and MS applicants) have an even harder time due to the limited inventory of one-bedroom accessible units out in the rental market.

### Budget Authority Utilization

The table below reflects the utilization of HAP funds for all programs (by percentage) vs. HAP funds received from HUD from January to June 2022. GHURA's budget authority is 39,514,642 for FY2022. The chart below reflects only funds received up to June. Although the pie chart

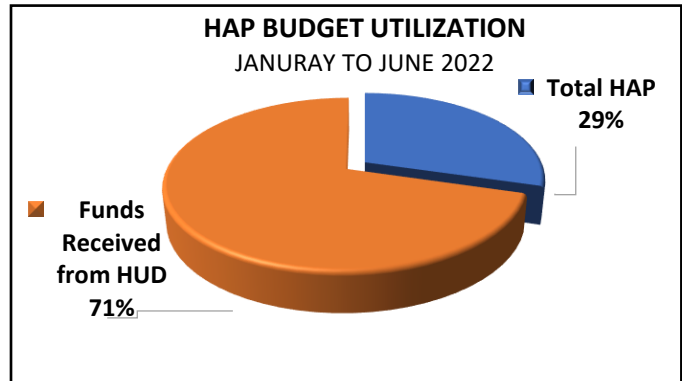


shows a more considerable amount of funds received, it includes additional funds disbursed in advance under specific programs by HUD. Budget Utilization is an essential factor in SEMAP.

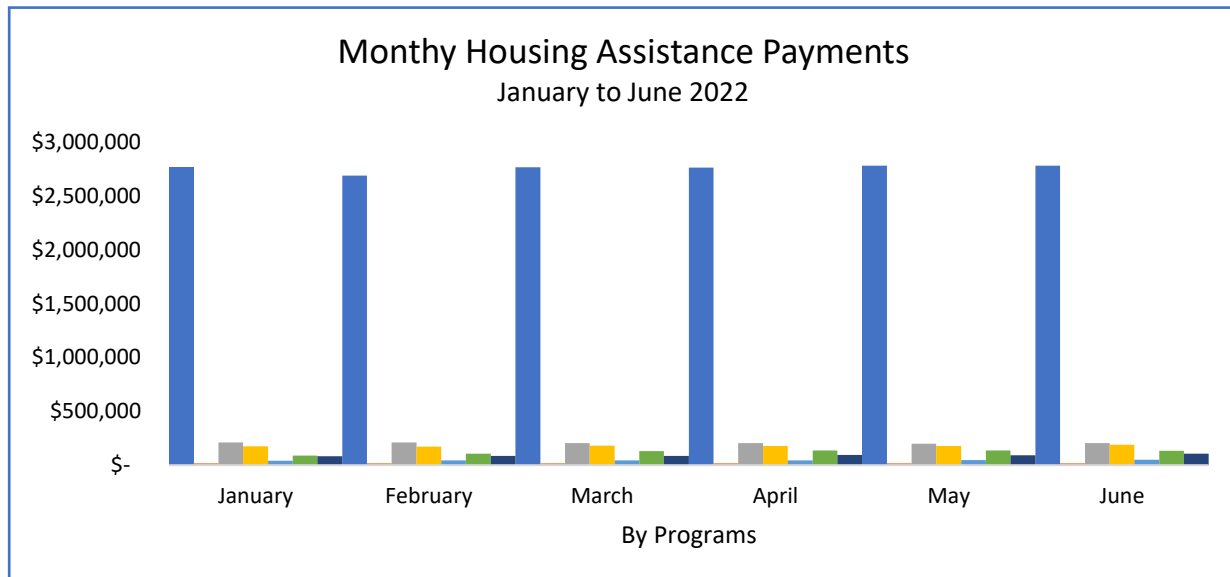
**Table: II: HAP Utilization Table**

MONTH	Total HAP	Funds Received
January	\$ 3,381,649	\$ 8,089,877
February	\$ 3,329,070	\$ 3,382,215
March	\$ 3,437,962	\$ 3,384,688
April	\$ 3,444,032	\$ 3,340,121
May	\$ 3,455,835	\$ 6,521,744
June	\$ 3,490,178	\$ 3,296,885
<b>Total</b>	<b>\$ 20,538,726</b>	<b>\$ 28,015,530</b>

**Chart V: HAP Utilization**



**Chart VI: Monthly HAP Payments for All Programs**



	January	February	March	April	May	June
PUC	\$ 1,346.74	\$ 1,341.93	\$ 1,363.47	\$ 1,373.50	\$ 1,389.76	\$ 1,394.16
CHANGE	\$5.18	-\$4.81	\$21.54	\$10.03	\$16.26	\$4.40

Per Unit Cost. The per unit cost from January to June increased by 3.5 percent. The rise in per unit cost is due to owners raising rental rates, citing the escalating cost of doing business. The average change is \$8.77 per month.

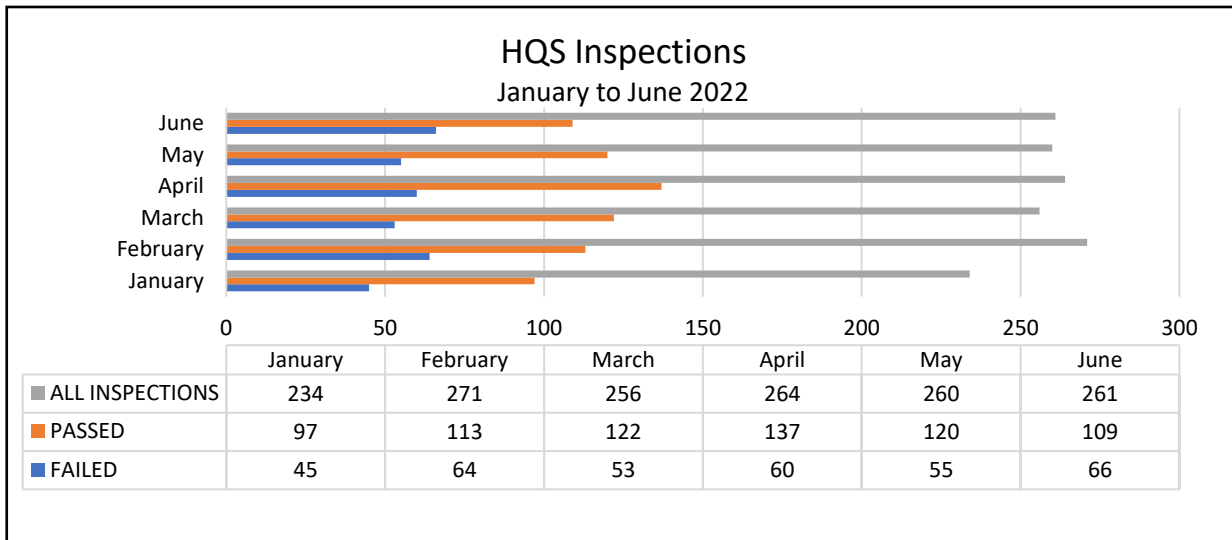
**Housing Quality Standards Inspections**

The goal of the Section 8 program is to provide decent, safe, and sanitary housing for very low-income families. Therefore, the main objective of the Housing Quality Standards inspection is to protect Section 8 participants by ensuring the unit they choose meets a basic level of adequate housing at an affordable cost. All units under the program must pass the HUD’s Housing Quality Standards (HQS) before the family can occupy the unit and during the lease term. A rental

home under the Section 8 program must pass 13 key areas of housing quality, performance requirements, and acceptability criteria before GHURA can approve occupancy by the family. The HQS requirements apply to all housing types, including single and multi-family dwelling units, as well as specific requirements for particular housing types such as manufactured homes, congregate housing, single-room occupancy, shared housing, and group residence.

Per HUD's goal of providing decent, safe, and sanitary homes, 50 points for SEMAP compliance indicators are directly and indirectly related to inspection requirements. Indicators 2 (Rent reasonableness), 5 (HQS quality control), 6 (HQS enforcement), 11 (Pre-contract Inspections), and 12 (Biennial Inspections) all fall under the Inspection component. As such, GHURA is closely monitoring and tracking compliance with all inspections. Chart VII below displays the number of all inspections performed for the last six months and the number of passed and failed units.

**Chart VII: Housing Quality Standards Inspections**



**HQS Quality Control and Enforcement**

As required for SEMAP, quality control inspections are performed to gauge compliance with HQS and to enforce non-compliant units. Monthly quality control inspections are performed by Mr. Robert Hess from the Architectural and Engineering Division. Mr. Hess is a HUD-trained HQS and Uniform Physical Condition Standards Inspector. Mr. Hess randomly samples completed HQS inspections (not older than three months of the completed inspection date). The samples require consideration of a representation of a cross-section of neighborhoods where program units are located, inspections conducted by all HQS inspectors, and the types of inspection. From January to June 2022, Mr. Hess sampled 72 completed inspections, with 89% passing and 11% failing inspections.

Enforcement: To ensure compliance with indicator 6, owners and tenants of failed units are allowed to make the necessary repairs, and then the units are re-inspected. If the unit fails the re-inspections, GHURA either abates payment or terminates the HAP contract.

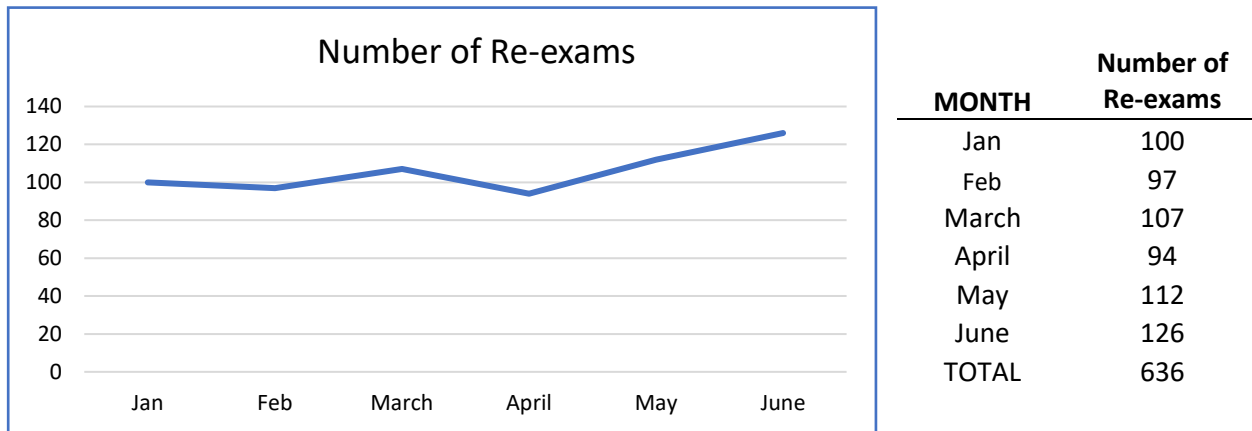
## Annual Recertification

GHURA must reexamine each family's income and composition at least annually. If there are changes to the family's income and composition, GHURA must recalculate and update the family income and assistance. Annual re-exams are performed at least 120 days before the family's anniversary date of admission into the Section 8 Program.

The annual re-examination process includes gathering and verifying current information about the family's composition, employment and other income and assets, and expenses (if applicable). Income information must be within sixty days old of the requested date.

GHURA conducted 636 annual re-examinations from January to June, with June reflecting the peak period for most of the re-exams. The chart below also depicts GHURA's peak months for working on re-exams.

**Chart VIII: Annual Re-examinations per Month**



## Rent Reasonableness

Before GHURA can approve a unit for tenancy, the unit must not only pass the HQS inspection requirements, but the asking rent must be reasonable. GHURA must determine if the asking rent is affordable by comparing the unit to similar units in the area. The Section 8 Inspectors will review the unit's size, location, type of unit, date of construction, condition of the unit, type of services and amenities, and whether the unit comes with utilities. Comparable units in the area may be from properties in the general location (by village) that are similar or from units on the same premises (same apartment complex or building).

GHURA randomly sampled tenant files in the last six months to assess whether rent reasonableness has been adequately determined. GHURA tested 72 out of 1,245 cases. The number sampled exceeded the minimum HUD-required sample size of 29. The table below is an example of HUD's minimum size quality control.

UNIVERSE	Minimum number of files or records to be sampled
50 or less	5
51-600	5 plus 1 for each 50 (or part of 50) over 50
601-2000	16 plus 1 for each 100 (or part of 100) over 600
Over 2000	30 plus 1 for each 200 (or part of 200) over 2000

In addition to the sampling, GHURA must determine if at least 98 percent of those sampled were correctly determined. Of the 72 tested, all rent reasonable determinations were done correctly.

### **Utility Allowance Schedule**

The monthly HAP assistance includes an allowance for tenant-paid utilities. The subsidy helps tenants to pay for the most basic utilities such as electricity, water, and trash pick-up services. HUD requires all PHAs to establish and update the utility allowance annually if there is more than ten percent change in utility rates. The Section 8 FY2022 utility allowance was updated on November 26, 2021, with an implementation effective date of January 1, 2022.

### **Payment Standards Schedule**

Payment standards Schedule is a tool Section 8 uses to calculate the participant's monthly housing assistance payment (HAP) to the owner on behalf of the family leasing the unit. The HAP payment for a family is the lower payment standard for the family unit size; or payment standard for the size of the unit leased by the family. For instance, if the tenant's voucher size is for a four-bedroom unit, but the family chooses to rent a three-bedroom, then the housing assistance payment shall be based on a three-bedroom rather than a four-bedroom.

Like the Utility Allowance table, the payment standards table must be updated annually. Per regulations, PHAs must set its payment standards between 90 to 110 of the Fair Market Rent (FMR). For FY2022, GHURA's Payment Standard Table was updated on November 26, 2022, with an implementation effective date of January 1, 2022.

### **Family Self-sufficiency (FSS) Program**

The FSS Program is managed under the Section 8 division and serves Section 8 and Public Housing participants. FSS is an incentive program to empower HUD-assisted families to increase their earned income and reduce their dependency on welfare assistance and rental subsidies. The program works by collaborating with a Program Coordinating Committee (PCC) to link public and private resources to help participants achieve self-sufficiency. When an eligible family is selected to participate in the program, the FSS program and the participating family execute an FSS Contract of Participation (CoP). The CoP delineates the family's Individual Training and Services Plan (ITSP) with intermediate goals, the steps they plan to take to achieve their goals and the rights and responsibilities of all parties involved. Generally, the term of the contract is for five years but can be amended for a good cause. The services and resources usually accessed for the FSS participants include child care, transportation, education, job training, homeownership, and counseling.

Another significant feature of the FSS program is the interest-bearing escrow account established by the housing agency for each participating family. Any increases in the family's rent due to increased earned income during the family's participation in the program result in a credit to the family's escrow account. Once a family graduates from the program, they may access the escrow and use it for any purpose.

On May 17, 2022, HUD published the final rule to implement changes to the Family Self-Sufficiency (FSS) program brought on by the "Economic Growth, Regulatory Relief, and Consumer Protection Act" ("Economic Growth Act") that was signed into law on May 24, 2018. All FSS Programs must update their FSS Action Plans to reflect the new regulations and submit

them to HUD by November 14, 2022, for approval. The FSS Program has suspended enrollment until HUD approves GHURA's revised Action Plan. The FSS Program Coordinators must also sign a new Contract of Participation (CoP) with existing participants of the program and discuss the new CoP to ensure they understand the new rules and how they apply to them. Enrollment for the calendar year is 138 enrollees.

The total FSS enrollment as of June 30 for Section 8 and Public Housing:

- Section 8 HCV Program – 108 enrolled, 42 with escrow balance
- Public Housing Program – 30 enrolled, 12 with escrow balance

### **Pending Compliance of Mandates for FY2022**

To close out the calendar and fiscal year 2022, GHURA must satisfy the following mandates:

- SEMAP. For calendar years 2020 and 2021, the USDHUD has rolled over GHURA's SEMAP score from 2019 due to the COVID-19 pandemic. For FY2022, the GHURA Board of Commissioners must review and certify form HUD 52648 (SEMAP Certification). The Executive Director must electronically transmit the certification to HUD sixty days after the fiscal year ends.
- CARES Act Funding close out. In 2020, GHURA was awarded \$1,158,426 in CARES Act administrative fee funding for preventing, preparing, and responding to the coronavirus. The purpose of the funds was to help stabilize and maintain normal operations by taking necessary precautions to stop the virus's spread and minimize the pandemic's impact. PIH Notice 2022-21 requires PHAs to reconcile and close out all CARES Act funds or request an extension to liquidate remaining obligated funds.

GHURA's Section 8 CARES Act funds have a remaining \$205,000 obligated unliquidated amount. A request letter was sent to the PIH Financial Management Division of the USDHUD on September 1, 2022, for approval. The unliquidated \$205,000 was the remaining balance for the Section 8 expansion and the purchase of cubicles for 17 employees.

### **Other Division Activities**

Section 8 Staffing. Currently, the Section 8 Division is adequately staffed by 27 employees: 5 Supervisors (3 Housing Specialists Supervisors, 2 PC III); 8 Housing Specialists; 5 Interviewer Clerks; 1 Clerk I; 4 Inspectors; 1 Program Coordinator I; 1 Program Coordinator II; and 1 Section 8 Administrator. However, the number of personnel will lose three employees because of retirement and resignations at the end of the year. The Section 8 division will lose 1 Housing Specialist, 1 Program Coordinator, and 1 Interviewer clerk.

File Scanning and Disposition Project. The Section 8 division has retained the services of three personnel from a temporary service company to scan and dispose of old tenant files. GHURA's Section 8 policy is to dispose of files that have exceeded the five-year retention period. As of 9/6/2022, 204 boxes of tenant files were shredded, and twenty were electronically scanned. Each box contained an average of 7 to 8 tenant files. The project is successfully ongoing, except that it has reduced the number of personnel down to two people due to personnel issues.

## **Conclusion**

GHURA administers 2,668 Section 8 rental assistance vouchers from the tenant and project-based vouchers. Aside from the original Housing Choice Voucher Program, GHURA administers five different special purpose vouchers and a project-based elderly program. All rental assistance vouchers are funded through the U.S. Department of Housing and Urban Development (HUD) with an authorized annual budget of 39.5 million for the calendar year 2022.

Due to the large sum of monies GHURA receives annually, the management of the voucher programs is closely monitored and assessed by HUD at the end of each fiscal year. The USDHUD uses the Section 8 Management Assessment Program to rate GHURA's annual performance. In keeping with HUD SEMAP standards, GHURA performs a self-assessment of its performance monthly by tracking its management of the Section 8 waitlist; the leasing of vouchers; the utilization of its authorized budget; Inspections of units; How it determines if rents are reasonable; if annual recertifications are being done on time; if the utility allowance and payment standards schedules are being updated annually and per regulations, and if the Family Self-sufficiency Program is meeting enrollment and escrow requirements.

Although GHURA has experienced a setback in the leasing of vouchers according to each voucher baseline, funding-wise, GHURA is spending approximately 97 percent of its authorized budget. Additionally, sampling of indicators 1 through 9 of SEMAP indicators illustrates management of its waitlist, inspections of units, rent determination, annual recertifications, updating the utility and payment standards schedules, and enrollment and escrow account balances for the FSS Program are on track.

As the calendar and fiscal year wind-down, Section 8 is working on completing some final aspects of the program. First, we are working on completing its self-assessment of all indicators, especially for indicators 1 through 9; and second, to close out the CARES Act funds. Close of the CARES Act funds has already begun, and a letter of request was transmitted to the Financial Management Center for a 120-day extension to liquidate the remaining obligated funds; at the same time, The fiscal division is preparing the required SF-425 for HUD. As for SEMAP, sixty days after the fiscal year-end, GHURA will certify its SEMAP assessment and transmit the results to HUD using form HUD-52648.

In other matters impacting the Section 8 program, the division will see a reduction in staffing at the end of September. Three key positions will become vacant due to retirement and resignations. Coordination with the Human Resource office to get a replacement for these positions is currently underway. All things considered, the Section 8 Program may not be operating at above at optimal level, but it is effectively meeting requirements.

**SECTION 8 MANAGEMENT ASSESSMENT PROGRAM  
(SEMAP)**

<b>INDICATOR</b>	<b>POINTS</b>	<b>RATING CRITERIA</b>
<b>Indicator #1:</b> Selection from the waiting list. (self-certification)	15 or 0	(a) PHA has a written policy for waiting list (b) Quality control shows at least 98% of families were correctly selected from the waiting list. Yes or No
<b>Indicator #2:</b> Reasonable Rent (self-certification)	20, 15 or 0	(a) PHA has written method and implements rent reasonableness policy. (b) Quality control sample showed that PHA follows its rent reasonableness method as required. 98% =20 points 80-97% =15 Less than 80% =0 (self-certification required)
<b>Indicator #3:</b> Determination of Adjusted income (self-certification)	20, 15, or 0	Quality control sample shows that adjusted income is correctly verified and determined. 90% sampled=20 points 80-89% sampled =15 Less than 80% =0
<b>Indicator #4:</b> Utility Allowance Schedule (self-certification)	5 or 0	The PHA maintains an up-to-date utility allowance schedule in accordance with 24 CFR 982.517  Yes or No
<b>Indicator #5:</b> Housing Quality Standards Quality Control Inspections (self-certification)	5 or 0	A PHA supervisor re-inspected sample units for quality control of HQS in accordance with 24 CFR 982.405 and 24 CFR 985.2 Yes or No
<b>Indicator #6:</b> HQS enforcement (self-certification)	10 or 0	Quality control of failed HQS inspections showed that all deficiencies were corrected in accordance with 24 CFR 982.404 98% sampled=10 Less than 98% =0
<b>Indicator #7:</b> Expanding Housing Opportunities	5 or 0	Not applicable to Guam (for metro areas only)
<b>Indicator #8:</b> Payment Standards (Self-certification)	5 or 0	The PHA has adopted current payment standards for the voucher program by unit size for each FMR area in the PHA jurisdiction. Payment standards must be set between 90 to 110%. Yes or No
<b>Indicator #9:</b> Annual Re-examination (self-certification)	10, 5 or 0	The PHA completed a reexamination for each participating family at least every 12 months. Yes or No

<b>Indicator #10: Correct Tenant Rent Calculation</b> (PHA PIC/MTCS reported data)	5 or 0	Two (2) percent or less of tenant rent and tenant share is incorrectly calculated under the rental voucher program. Less than 2 percent calculated incorrectly =5 More than 2 percent calculated incorrectly=0
<b>Indicator #11: Pre-contract HQS Inspections</b> (PHA PIC/MTCS reported data)	5 or 0	Each newly leased unit passed HQS inspection before the beginning date of the assisted lease and HAP contract. Yes or No
<b>Indicator #12: Continuing HQS Inspections</b> (PHA PIC/MTCS reported data)	10, 5, or 0	The PHA inspects each unit under contract as required. Yes or No
<b>Indicator #13: Lease-up</b> (PHA PIC/MTCS data reporting)	20, 15, or 0	The PHA executed assistance contracts on behalf of eligible families for the number of units that has been under budget for at least one year. FMC monitors utilization through dollars expended.
<b>Indicator #14: Family Self-sufficiency (FSS)</b>  Note: GHURA's mandatory slots (since inception of the program) =167 Graduated=93 Current mandatory slots =74 Number of current enrollments=128 Number with escrow balance=59  (PHA PIC/MTCS reported data)	10, 8, 5, 3 or 0	The PHA has enrolled families based on percentage of mandatory slots and number of families with escrow accounts. <ul style="list-style-type: none"> <li>• 80% or more enrolled and 30% or more with escrow balance=10 points</li> <li>• 60% -70% enrolled and 30% or more with escrow balance =8 points</li> <li>• 80% or more enrolled and less than 30% with escrow balance =5 points</li> <li>• Less than 60% enrolled and 30% or more with escrow balance =5 points</li> <li>• 60% -70% enrolled and less than 30% with escrow balance=3 points</li> <li>• Less than 60% enrolled and less than 30% with escrow balance=0 points</li> </ul>
<b>Indicator #15: Deconcentration Bonus Indicator</b> (applicable to metropolitan areas only)	5	Not applicable to Guam
<b>TOTAL POSSIBLE POINTS</b>	<b>140</b>	

Note: The PHA must self-certify Indicators 1 through 9 and submit electronically 60 days after the end of the PHA's fiscal year. For Indicators 10 through 14, HUD uses information based on data submitted by the PHA through the PIC (Public and Indian Housing Information Center) and MTCS (Multifamily Tenant Characteristics System) systems.