



GHURA

Guam Housing and Urban Renewal Authority
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IFB#GHURA-COCC-021-005

Janitorial Maintenance Service for the GHURA Main Office in Sinajana
ADDENDUM NO. 1
July 20, 2021

General Intent:

This Addendum shall form a part of the Contract Documents. It is the intent of this Addendum to make clarifications and issue changes to the Specifications of the Bidding Documents.

GHURA Clarification#1:

Per the Pre-Bid Conference on July 12, 2021, the following changes were made to the procurement schedule:

- **Deadline for questions/requests extended to July 19, 2021 by 5 p.m.**
- **Deadline for GHURA's response extended to July 20, 2021 by 5 p.m.**
- **Total square footage for the GHURA Main Office 1st and 2nd floor is 11,544 square feet.**

Question #1

What is the current janitorial and grounds service amount?

GHURA's Response:

Monthly janitorial maintenance cost: \$1,675.00

Monthly grounds maintenance cost: \$224.00

Question #2

What are GHURA's guidelines with the subject of vaccination requirements?

GHURA's Response:

While GHURA cannot mandate persons to be vaccinated, GHURA maintains and enforces health and safety mitigation measures (i.e. social distancing, wearing of masks, frequent sanitization, occupancy limitation, etc.) which are outlined in Guam Department of Public Health and Social Services' Guidelines.

Question #3

In reference to:

IV. SPECIAL SERVICE PROVISIONS - The successful bidder must be able to provide on-call services during GHURA's operational hours at no additional cost to the agency on an as needed basis. Example restroom to be cleaned due to an accident and such. Any services outside the scope work shall be charged to GHURA.

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Ray S. Topasna
Executive Director

Elizabeth F. Napoli
Deputy Director



Is there a limit to the number of calls to be expected? If so, what is to be expected each month?

GHURA's Response:

There is no specific/anticipated calls as this requirement shall only be on an as needed basis. Below is an example of an on-call service that occurred in the past:

- The 2nd floor restroom pipe burst – carpet and tiles were flooded; vendor is expected to report the same day and clean up the affected areas (tile and carpet).

If on-call services require work to be done beyond the scope of work identified in the IFB specifications, work shall be charged to GHURA accordingly.

Notice

This Addendum supplements the contents of the Invitation for Bid. Each Bidder is required to review the Addendum and address the contents of the Addendum within their respective Bid. Furthermore, each Bidder is required to acknowledge receipt of this Addendum by signing, dating, and returning the Addendum to GHURA c/o Ms. Greta Balmeo by email at gbalmeo@ghura.org. Failure to abide by the contents of this Addendum may render the Bid non-responsive.

Ray S. Topazna
Executive Director

Company name: _____

Acknowledged by: _____

Date: _____