



GHURA

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IFB#GHURA-COCC-021-006

Lease of All-in-One Copier/Fax/Scan/Print Machines

ADDENDUM NO. 3

July 19, 2021

General Intent:

This Addendum shall form a part of the Contract Documents. It is the intent of this Addendum to make clarifications and issue changes to the Specifications of the Bidding Documents.

Question #1

Regarding your answer to Question #37b (for Bid Item #2).

Question/ Request: Paper tray configurations and individual paper tray capacities differ from manufacturer to manufacturer. Xerox requests that the minimum tray configuration be made more general to allow a response but still meet the amended required 6000 total sheet capacity. Will you accept the following as an amended requirement?

“Minimum Tray Configuration (with combined total sheet capacity of 6000 sheets)”

- 1 x 100 Sheet Manual/Bypass Paper Tray
- 5 x Paper Trays to include a High Capacity Paper Tray

GHURA's Response:

Minimum sheet capacity will remain at 6,000. The minimum sheet capacity for the manual/bypass tray will remain at 100 sheets. Equipment must be able to accommodate letter, legal, and ledger paper sizes.

Question #2

Regarding your answer to Question #43a and 43b (for Bid Item #3).

Question/ Request: Paper tray configurations and individual paper tray capacities differ from manufacturer to manufacturer.

- a. Xerox requests reconsideration to adjust the minimum total sheet capacity of 3200 sheets to 3140 sheets as a 60 sheet (less than 2%) difference in paper capacity will have minimal impact on usability of the machine.
- b. Xerox also requests that the manual/bypass sheet capacity be reduced from 200 sheets to 100 sheets. Will you accept the following as an amended requirement?

“Minimum Tray Configuration (with combined total sheet capacity of 3140 sheets)”

- 1 x 100 Sheet Manual/Bypass Paper Tray
- 4 x Paper Trays



GHURA's Response:

- a. The minimum total sheet capacity will remain at 3200 sheets.
- b. The minimum sheet capacity for the manual/bypass tray will be reduced to 100 sheets.

Question #3

Question #38

GHURA's Response: Specification will change from 40ppm to 65ppm.

65ppm is not an industry standard print speed. Industry standard print speeds are 60 or 70 ppm. At 60ppm, a copier would print your entire monthly allowance in less than six (6) hours and less than five (5) hours at 70ppm. Would GHURA revise the print speed to industry standard speed of either 60 or 70ppm to encourage the number of bidders?

GHURA's Response: MINIMUM PPM IS 65.

Question #4

Question #42

GHURA's Response: Specification will change from 40ppm blk. and 30ppm color to 55ppm blk and 50ppm color.

55ppm is not an industry standard print speed. Industry standard print speeds are 50 blk and 50 color or 60 ppm blk and 55 color. At 50ppm, our Kyocera copier would print your entire monthly allowance in less than three (3) hours. Would GHURA revise the print speed to industry standard speed of either 50 blk/50 clr or 60 blk/55 clr ppm to encourage the number of bidders?

GHURA's Response: Unrelated request. Bidder's request regarding Addendum #1 Question #42 is in reference to Automatic external stapler, Hole Punching, finishing options. However, reference black and color print speeds are referenced.

We believe this error should have been to request consideration for Addendum #1 Question #41 in reference to GHURA's response - Specifications will change from 40ppm blk. and 30ppm color to 55ppm blk. And 50ppm color.

GHURA Clarification #1: In response to Addendum #1 Question #41 GHURA's revised response is MINIMUM 55PPM BLACK AND 50PPM COLOR.



Notice

This Addendum supplements the contents of the Invitation for Bid. Each Bidder is required to review the Addendum and address the contents of the Addendum within their respective Bid. Furthermore, each Bidder is required to acknowledge receipt of this Addendum by signing, dating, and returning the Addendum to GHURA c/o Ms. Greta Balmeo by email at gbalmeo@ghura.org and Ms. Velma Laitan at vlnaputi@ghura.org. Failure to abide by the contents of this Addendum may render the Bid non-responsive.


Ray S. Topasna
Executive Director

Company name: _____

Acknowledged by: _____

Date: _____